

RESOLUTION 2015 – 3

A Resolution Regarding the Location and Custody of Town Records and Providing a Time Certain For Compliance

WHEREAS, the Clerk-Treasurer of the Town of Dovre has the statutory duty and responsibility as the legal custodian of Town records, pursuant to Wis. Stat. sections 19.33 and 60.33(7), and the Town's Ordinances, to organize, maintain and ensure the safe keeping of and public access to Town records including ordinances, resolutions, agendas and minutes of meetings, financial records and other documents related to Town of Dovre business, and;

WHEREAS, the Town Clerk-Treasurer has been instructed on numerous occasions to return all Town of Dovre documents and records to the Town of Dovre Town Hall, and;

WHEREAS, the Town Board for the Town of Dovre adopted Resolutions in December of 2013 and January of 2014 instructing the Clerk-Treasurer to return all Town documents and records to the Town of Dovre Town Hall, and;

WHEREAS, the Town Clerk-Treasurer has failed to comply with the Resolutions adopted by the Town Board for the Town of Dovre, and;

WHEREAS, the Town Clerk-Treasurer has failed to comply with the lawful directives of the Town Board for the Town of Dovre regarding the return of all records and documents to the Dovre Town Hall for storage and safe keeping.

NOW, THEREFORE BE IT RESOLVED that all records and documents in the possession and custody of the Town Clerk-Treasurer shall be returned to and shall be permanently located in the Dovre Town Hall; and,

BE IT FURTHER RESOLVED that the Clerk-Treasurer shall organize and maintain, in a manner and place accessible to all members of the Town Board, and the public upon request pursuant to Chapter 19 of the Wisconsin Statutes, either hard copies or electronic records including all agendas and minutes of Town

Board meetings, and all Resolutions and Ordinances adopted by the Town Board, and:

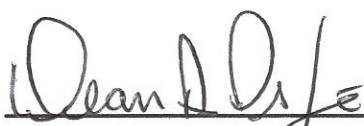
BE IT FURTHER RESOLVED that the Clerk-Treasurer shall return one of the Town owned computers to the Dovre Town Hall together with the records and documents thereon, and;

BE IT FURTHER RESOLVED that the Clerk-Treasurer provide the Town Chairman with copies of the receipts for all computer hardware, software and other computer hardware purchased by the Clerk-Treasurer in the period of January 1, 2010 through March 15, 2015, and;

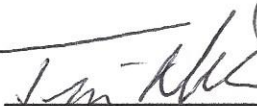
BE IT FURTHER RESOLVED that all such records (including Town owned filing cabinets or boxes) shall be made available for transport to the Town Hall by an independent contractor provided by the Town of Dovre no later than 12:00 pm on Friday, March 27, 2015, and;

BE IT FURTHER RESOLVED that if the Clerk-Treasurer fails to comply with this Resolution, the Town of Dovre Board of Supervisors hereby authorizes its legal counsel to seek a Writ of Mandamus in Barron Circuit Court seeking enforcement of the terms of this Resolution.

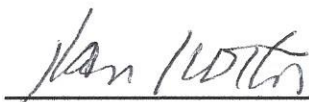
Adopted by the Board of Supervisors for the Town of Dovre, Barron County on this 24th Day of March, 2015.



Dean Trowbridge, Chairman



Tim Nelson, Supervisor #1




Dan North, Supervisor #2



Mitch Hanson, Supervisor #3



Jim Plummer, Supervisor #4



Attest: Linda Reinolt, Clerk-Treasurer