

## TOWN OF DOVRE

### TOWN BOARD MEETING

The Regular Monthly Town Board Meeting for the Town of Dovre convened at 6:00 p.m. on Tuesday, April 8, 2014, at the Dovre Town Hall. (12) Twelve Town of Dovre Residents and Guests were present. Names of persons present at the meeting are on file.

Chairman Dean Trowbridge called the Meeting to order at 6:00 p.m. Roll Call - Supervisors Present – Tim Nelson – Dan North - James Plummer - Bruce Tegels. Clerk/Treasurer – Linda K. Reinolt Present.

Agenda – Chairman Trowbridge presented the Agenda stating a change in the Agenda to move the Building Inspector Report to the first Order of Business under Old Business. Motion by Nelson, seconded by North to approve the Agenda with the change as presented by Chairman Trowbridge. No further Discussion, Motion Carried, Unanimous Yes Vote.

Minutes of the March 11, 2014 Town Board Meeting, the Financial Statement, Detailed Receipts & Disbursements and Reconciliation of Bank Statement Report for March 31, 2014 were presented to the Town Board in typewritten form.

Motion by Tegels, seconded by Nelson to Approve the Financial Statement Reports as of March 31, 2014. Supervisor North asked why the “Equipment Fund” is not listed as a Separate Fund with \$10,000.00 in it per the 2014 Budget Adopted by the Town Board. Clerk/Treasurer will make the correction on the April 2014 Financial Statement Reports. Supervisor Plummer asked if the Board could get an estimate from Greg LaFond for his Consultant Fees. No further Discussion, Motion Carried, Unanimous Vote.

Motion by North seconded by Trowbridge to approve the Reconciliation Report from the March 31, 2014 Bank Statement from Security Bank of New Auburn. No further Discussion, Motion Carried, Unanimous Vote.

The May 1 2014 Town Board Meeting will be held on Tuesday, May 6, 2014 at the Dovre Town Hall at 7:00 pm, The Town Board will meet at 6:00 p.m. to review requested driveway permits and/or inspect roads.

Public Comment-15 Minutes–3 Minutes per person. **Residents:** Al Albrecht Thanked Bruce Tegels for a job well done as Supervisor 4 on the Town Board for the Town of Dovre.

**Land Owners:** No Comments –

**Guests:** Aaron Kent, Great Northern Sand LLC, asked if Great Northern Sand LLC and Chieftain Sand and Proppant, Barron LLC needed to give Reports at the Annual Meeting as the reports were just given at the February Town Board Meeting. Chairman Trowbridge said “Yes” the Sand Companies will give their reports Yearly at the Town of Dovre Annual Meeting beginning in 2014.

Building Inspector, Daryl Dostal, reported that Chieftain Sand and Proppant Barron LLC is building 2 sheds. Town Building Fee is \$100.00 per unit constructed. State of WI did a Building Inspector review with Daryl Dostal. The Building Ordinance adopted on February 12, 2004 does not have information as to when the Town Board adopted the UDC Standards set by the State of WI. Dostal also reported that new Electrical Standards have been set by the State of WI. All Electrical work must be done by a Certified State Licensed Electrician and there must be a form signed by that Electrician stating he is a State Licensed Electrician and he did this electrical work. Dostal asked if Siding and Roofing were building projects that are covered under the Building Ordinance. They do not change the footprint of the house. Building Inspector will Email Reports. Jim Plummer and Tim Nelson will set up a meeting with Daryl Dostal. Former Bulding Inspector, Joe Atwood, will complete the work with the Building Projects he was working with in the Town of Dovre as of December 31, 2013.

Brenda Tabor Property Update: Property has been sold as of April 4, 2014. Proper copies of the Closing Documents of Sale will be needed to complete the Property Value Guarantee Process.

Motion by North, seconded by Tegels to enter into the Agreement with Barron County Land Service allowing Barron County collect and report the Boundary and Annexation Information from the Town of Dovre to the United States Census Bureau, Motion Carried, Unanimous Vote. Noted: Per Supervisor North – Board Discussion - The Town of Dovre can withdraw from this program in the future if they decide to do so.

Recording Board Meeting Discussion will be tabled to the May 6, 2014 Town Board Meeting

Road Project – 2014 – Town of Dovre has been approved for money from the LRIP Program for Road Project on 3 ½ Avenue From 29<sup>th</sup> Street to 30<sup>th</sup> Street, .96 Miles. Grid Material will be used through the wet section of road. Do not plan to blacktop until 2015.

Motion by Trowbridge, seconded by Nelson to put a Notice for Gravel Bids in the Chetek Alert for the LRIP Project on 3 ½ Avenue from 29<sup>th</sup> Street to 30<sup>th</sup> Street, .96 Miles. Bids will be opened at the May 6, 2014 Town Board Meeting, Motion Carried – Unanimous Vote.

Motion by Nelson, seconded by Tegels to Contact Barron County to pulverize 3 ½ Avenue from 29<sup>th</sup> Street to 30<sup>th</sup> Street, Motion Carried, Unanimous Vote.

Barron/Dunn Avenue will also be a 2014 Road Project. The plans are to cut hills down this year and work on the road to make this a safer road for travel. Chairman Trowbridge has contacted Excel Energy with regard to the Electric Poles on the South Side of Barron Dunn Avenue, and they will work with the Town as needed.

Town Hall Discussion – Chairman Trowbridge reported that the Mielcarek Property for sale South of the current town Hall that he and Supervisor Tegels looked at to see if it would meet the needs to be used for the Dovre Town Hall Building has had an offer to purchase. Supervisor Tegels stated that there was not adequate room to do the remodeling that would need to be done.

Motion by Nelson, seconded by Trowbridge to hold a Special Electors Meeting on Saturday, May 10, 2014 at 10:00 a.m. at the Dovre Town Hall to Vote on Building a New Town Hall for the Town of Dovre, with a time for discussion and presentation prior to voting, Motion Carried. Unanimous Vote.

Laptop Policy – Brandon from Citizens Connect answered Board questions and explained how each Board Member would use either a Chrome Book or a Laptop for Town Business at Town Board Meetings and at home. Chairman Trowbridge then asked Citizens Connect to present a proposal of the cost for 6 Chrome Books, Install Router at the Town Shop, Install and purchase a Wireless Toner Printer, wire Town Hall and Training to be presented at the May 6, 2014 Town Board Meeting.

Closed Session will be held at the end of the Town Board Meeting.

Motion by Trowbridge, seconded by Nelson to change the Monitoring of the Town Shop Security System from Mosaic to Citizens Connect, Motion Carried – Unanimous Vote.

Patrolman Report – Citizens Connect going to install a new Board for the Security System. They need Home Telephone Numbers for Board Members to be able to contact if the Alarm System goes off. Names for contact – Art Harelstad, Tim Nelson, and Dean Trowbridge. Road Bans are on the Dovre Roads. Chairman Trowbridge stated he inquired and was told that the State has no jurisdiction on Town Posted Roads. It is the Town's Jurisdiction. Single Axel 6 Ton and Double Axel 10 Ton.

Patrolman Harelstad suggested that 1 or 2 Board Members should meet with Jennie-O Turkey Store Hatchery with regard to Turkey Trucks and Feed Trucks, etc from Jennie-O's traveling on 29th Street across the Marsh with the Road Bans On. Patrolman will set up a Meeting with Jennie-O Turkey Store Hatchery and Chairman Trowbridge, Supervisor North and Patrolman Harelstad.

Patrolman Harelstad thanked Supervisor Bruce Tegels for his work on the Town Board and that it has been a pleasure to work with him.

Board of Review Training will be held at Rice Lake, WI on April 28, 2014 at the Rice Lake City Hall at 6:00 p.m. Reservations will be sent in for Chairman Trowbridge and newly elected Supervisor Hanson.

Motion by Trowbridge, seconded by Nelson to Have the Open Book with Assessor LaFond on May 2, 2014 from 4:00p.m. till 6:00 p.m. at the Dovre Town Hall and Board or Review on May 17, 2014 from 10:00 a.m. till 12:00 p.m. Motion Carried, Unanimous Vote. Board will begin at 9:00 a.m.

Chairman Trowbridge appointed Al Albrecht and Jim Plummer as Town of Dovre Representatives on the New Auburn Area Fire Department Board for 2014/2015. Chris Carlson, a long time Fire Board Member as Representative for the Town of Dovre has resigned from the Fire Board Position.

Chris Carlson was also the Representative on the Chetek Ambulance Board for the Town of Dovre. Chairman Trowbridge will contact the Chetek Ambulance to get information with regard to appointing a new Board Representative from the Town of Dovre.

Supervisor Jim Plummer stated there is an issue with a set of tires purchased by the New Auburn Fire Department and he will bring this up at the New Auburn Area Fire Department Board Meeting as a Dovre Representative.

Driveway Permits – None

Board Member Reports: Tim Nelson – No Report; Dan North – Building Permit Fee Review and Employee Grievance Procedure; Jim Plummer – Had phone calls with regard to Plowing Driveways – Attended the NR 135 Meeting for Chieftain Sand at Barron – Attended Sioux Creek Board Meeting Presentation from Northern Rail and Transport – Good Questions & Answers – Bannister – No conveyor system for sand the 1<sup>st</sup> year.

He will be proposing trucking for 1<sup>st</sup> year then may put in conveyor system; Bruce Tegels – If Conveyor System is still going to be proposed, the Town Board should be working on an Ordinance regarding it. Bruce said he appreciated being on the town Board and it was a great learning experience, but there is a time issue with work and family. Thank You.

Chairman Trowbridge suggested that a Resolution or Ordinance should be put into effect with regard to "White Noise" Alarm Back up Systems being used on all of the Construction Equipment working in Town of Dovre now and there will be more coming into Town in the future. Probably not required on Delivery Vehicles, but on all Construction Equipment, contractors and sub contractors. Supervisor Plummer stated that Enforcement will be the biggest issue.

May Agenda Items: Employee Grievance Procedures; Citizens Connect; Northern Industrial Sand; Bulding Permit Fees; Building Inspector Permit Fees; Open Gravel Bids – LRIP 3 ½ Avenue Project; Road Projects 2014; Review Information on Discussion of proposed Town Hall in Preparation for Electors Meeting; Building Appraiser for Property Value Guarantee Resolution Program. New Auburn Area Fire Department report from Al Albrecht.

Supervisor North – Security Bank of New Auburn have Tice Appraisal from Sand Creek as Appraisers for the Bank. Supervisor North received a information from Tice Appraisals – Wm. Tice and Lynn Gilberts – Licenses and Resumes. They would provide a written report, pictures of the House, inside and out with comments; Survey Map of property with location of Property. Fee \$325.00 with Payment in 30 days. This payment would be made from the Royalty Funds. Supervisor North did not receive information from John Vodacek, as requested. Supervisor North will contact him to see if he can attend the May 6<sup>th</sup> Town Board Meeting.

Motion by Tegels, seconded by Nelson to pay Current Bills as presented, No further Discussion, Motion Carried. Unanimous Vote.

Motion by Tegels to Convene into Closed Session, pursuant to WI Statutes Sec. 19:85 (1) (c) seconded by North- Roll Call Vote – Trowbridge – Yes; Nelson-Yes; North – Yes; Plummer – Yes; Tegels – Yes. Motion Carried.

Motion by Nelson, seconded by North to reconvene into Open Session – Roll Call Vote – Trowbridge – Yes; Nelson – Yes; - Plummer – Yes; Tegels – Yes; North – Yes. Motion Carried.

Discussion with regard to Patrolman's Contract- No Action Taken.

Motion by Nelson to Adjourn Meeting, seconded by Plummer, Motion Carried.

Linda K. Reinolt, Clerk /Treasurer  
Town of Dovre, Barron Co