

-NOTICE-

March 2, 2015

TO: Jason Dekan, Aspen Construction Services, LLC.
Dean Trowbridge, Town Chairman
Tim Nelson, Supervisor
Dan North, Supervisor
Mitch Hanson, Supervisor
Jim Plummer, Supervisor
Linda Reinolt, Town Clerk/Treasurer
Art Harelstad, Road Patrolman
Darrel Doughty, Citizens Telephone
Susan Dau, Barron Electric Coop

**RE: Dovre Town Hall
Town of Dovre, Barron County, Wisconsin
M & P Project No. 14-159**

MEMO:

You are hereby advised that a **PRE-CONSTRUCTION CONFERENCE** for subject project will be held Friday, March 13th, 2015 @ 8:00 a.m. in the existing Town Hall, 304 25 ½ Street, Chetek, Wisconsin.

We recommend that the prime contractor (Aspen Construction Services LLC) have representatives from "sub-contractors" in attendance. The listed sub-contractors have not been included in this Notice; therefore it is the prime contractor's responsibility to insure their attendance.

The Construction Contract with the Notice to Proceed will be officially signed and issued at this meeting.

Sincerely,



Zech Gotham, P.E.
Morgan & Parmley, Ltd.