TOWN OF DOVRE

**TOWN BOARD MEETING**

The Dovre Town Board met at 5:30 p.m. on Tuesday, March 24, 2015 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Six (6) Town of Dovre Residents and Guests signed in and were present plus others not signed in. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the Meeting to order at 5:30 p.m. Roll Call - Supervisors – Tim Nelson – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Linda K. Reinolt Consultant – Greg LaFond and Patrolman, Art Harelstad, Jr.

Agenda –. Clerk/Treasurer, Linda K. Reinolt asked to be added to the Agenda following the New Town Hall Discussion. Motion by Nelson, seconded by Trowbridge to Adopt the Agenda with noted Addition. No further Discussion, Motion Carried, Unanimous Yes Vote.

Public Comment: 15 Minutes with 3 Minute Limit Per Person – None

New Town Hall Discussion – Zech Gotham, Morgan & Parmley, Ltd. brought color samples for a variety of areas in the New Town Hall.

Discussion regarding the In-Floor Heat. Motion by Nelson to move ahead with Alternate Option #1 to install In-Floor Heat Tubes and Insulation bringing Tubes up along the wall in the Utility Room, seconded by Jim Plummer. Roll Call Vote – Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion Carried. Additional cost will be $4,741.00.

Discussion regarding Roof - Motion by Nelson, seconded by Hanson to upgrade to Alternate Option #2 being a Steel Roof – 26 Gauge Snap Panel with Hidden Steel Fasteners. Roll Call Vote – Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – No; Hanson – Yes. Motion Carried. Additional cost will be $3,000.00.

The Board proceeded to choose colors for Roof, Side Walls, Sophet and Facia; Gutters. Inside: Inside wood Trim; Oak Cabinets; Base Trim; All Counter Tops; Door Hardware inside and outside; Kick Plates; Exterior Doors, etc. Motion by Trowbridge, seconded by Nelson to approve all choices made of Colors for the New Town Hall. Unanimous Vote of Yes. Motion Carried.

Zech Gotham, Morgan & Parmley, Ltd. will prepare the Official Change Order Form to be signed by Chairman Trowbridge.

Clerk/Treasurer – Regarding the Town Records and Documents: WI Statute 19:30 and 60:30 state that the Elected Official is the Legal Custodian of the Records in the Elected Official’s possession. My Office is in my home and that is where the records are kept and I am the Legal Custodian according to WI Statutes. The Election is in a few weeks and either Kelly or I will be elected. If Kelly is elected, arrangements will be made to move records. If I am elected I would ask that the Board allow the records to stay where they are until the New Town Hall is ready for them to be moved in.

Supervisor Plummer: In agreement with Clerk/Treasurer, Linda K. Reinolt, that the records should not have to be moved twice if it is not necessary.

Chairman Trowbridge: There is a Record’s Request to Attorney Dan Gustafson from Sioux Creek Silica LLC Attorney for All Ordinances that the Town has. Attorney Gustafson and Chairman Trowbridge say that The Ordinances that the Clerk/Treasurer have in a 3 ring binder cannot be complete and there must be more and there also needs to be proof of posting and or publishing for Ordinances and Resolutions. Also need a Code of Ordinances.

By not meeting the time frame with the Open Records Request for the Ordinances the Town could be in trouble.

LaFond: All of the Minutes and Records need to be in one place and that place should be the Town Hall. The Board is doing nothing that removes the Clerk/Treasurer as the Custodian of the Records, but they need to be under the Town’s Control. The time on the Open Records Request is running short of time. Mr. Gustafson is trying to delay the request. This is a mess and the Board needs to take control of it. The Records need to be here. The Board will need to go through minutes back to 1980 and earlier and put the minutes into binders, etc.

Trowbridge – Need to get all of the paperwork for the Town of Dovre. Town Board is to Direct the Clerk. Have contacted a moving company to move the records to the Town Hall. Records to be picked up at 12:00 pm on March 27, 2015. This is a big project and more than 1 person needs to go through these Town Records. The Town Board will go through all of the Minutes to find additional Ordinances and Resolutions not included. Board Members will work out schedule of times to work on this. LaFond suggest records be put in storage file boxes. LaFond will be at Town Hall on Friday at Noon to accept Records.

Resolution 2015 – 3 - A Resolution Regarding the Location and Custody of Town Records and Providing a Time Certain for Compliance. Resolution drawn up by Attorney Gustafson. Read out loud by Greg LaFond.

Discuss and Consider Action on Construction activity without building permit - LaFond - Amish Family – Harvey R. Borntrager – 1st Avenue – New House attached to Green House – No Building Permit on file. Amish Family - Harvey T. Borntrager – Home on the West Side of the Road –. No Building Permit on file. Amish are not exempt from Building Permits – Timothy Kramer – 1900-07-000 – New Building – No Building Permit. Mr. Kramer said this is a Deer Stand – Mr. LaFond says it is not a Deer Stand. There is a deer stand back further on the property. – Wilbur Ramey – 1900-13-000 - Cabin or Cottage –No Building Permit. What does the Board want me to do about this? It appears the Building Inspector is not issuing Building Permits that are needed. If Building Permits are not issued or Septic System Permits, LaFond does not get the information needed for assessment work. Give time for Board to think about situation. Put Building Inspection on Agenda for April 14, 2015.

LaFond sent Email to board regarding impact of the State exempting Personal Property. Town of Dovre would lose 8Million 322 Thousand 100 Dollars Valuation. Would Lose$ 35,000.00 to $40,000.00 in Tax Revenues. Values will be shifted to Residential class. Bill Introduced in Senate as of 1st of Jan 2016 New Personal Property would not be assessed and taxed and at the end of 2019 all Personal Property will not be assessed and taxed. Dovre Personal Property is mainly from the Sand Companies. Example of over-reach by legislature also repeal of Computer Credit. Dovre State Aid will go down about $6,000.00. Sand industry has slowed down, shown by lay off of people by Chippewa Sand and sale price of sand is now below production level cost. Believe the Sand Mining will come back. Town will need to look at money in budget anticipated to come from Sand Companies.

Resolution 2015 – 3 – A Resolution Regarding the Location and Custody of Town Records and Providing a Time Certain for Compliance - Read Aloud again by Chairman Trowbridge. Motion by Nelson, seconded by North to Adopt Resolution 2015-3. Roll Call Vote – Trowbridge – Yes; Nelson – Yes; - North – Yes; Plummer – No; Hanson – Yes Motion Carried.

Resolution 2015 – 4 – A Resolution Regarding the Placement of Documents on the Town of Dovre Web Site and Maintenance of Such Documents and Providing a Time Certain For Compliance. Read Aloud by Chairman Trowbridge. Nelson questions date to have completed being March 27, 2015 with other things going on. Motion by Nelson to Adopt Resolution 2015 – 4 with a Change of the Date from March 27, 2015 to April 30, 2015. Roll Call Vote – Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion Carried.

Discuss Town Hall Furniture with Possible Action - Information Presented by Supervisor Nelson. North - Meeting Area chairs for Board have 8 Chairs? Need extra chairs for Attorney and/or Consultant. – Fabric Brown Chairs. Blue Chairs for Clerk/Treasurer’s Office. Marshfield Book and Stationery came in with the lowest bid. But have a $480.00 Installation charge. Honored prices they bid Last Fall. All Companies Bid on same items. Eau Claire Business Interiors and Northern Business Products, Rice Lake. Other bids included installation fee. Tim went through items on the bids. Will have a Fire Rated File. Light Oak Finish on Tables – Audience Chairs will be Black. Recommendation by Nelson to go with Marshfield Book and Stationery.

Motion by Trowbridge, 2nd Plummer to order the Furniture for the New Town Hall at a cost of $12,944.50, from Marshfield Book and Stationery. Roll Call Vote – Trowbridge – Yes; Nelson – Yes; North – Yes; Plummer – Yes; Hanson – Yes.

Notice to put up by Trowbridge - Purpose of the Board Meeting is to review past minutes and documents of the Town. No other Business will be conducted.

LaFond – Town is not set up to accommodate new Change in Board of Review Regulations. Put in Notice that No Telephone Testimony will occur during the Town of Dovre Board of Review.

Supervisor Plummer has provided a new Map of the Town of Dovre with Land Owners and Fire Numbers on, in a Nice Case he built. Thank You Jim.

Chairman Trowbridge reported that A Representative from the Rail Road will be at the April 14, 2015 Town Board Meeting.

Motion by Trowbridge, seconded by North to Adjourn the Meeting. Unanimous Yes Vote. Motion Carried

Linda K. Reinolt – Clerk/Treasurer

Town of Dovre – Barron Co