

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 7:00 p.m. on Tuesday July 7, 2015 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 12 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 7:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips; Consultant – Greg LaFond; Attorney – Dan Gustafson and Patrolman Art Harelstad, Jr.

Adoption of Agenda: Motion by Trowbridge to adopt agenda with change of moving opening bids for NIS after financial report seconded by North. Motion carried, unanimous yes vote

Approve Minutes of June 2 2015 Meeting: Correction from “Nelson” to “North” on first page of minutes. Motion by Trowbridge seconded by Nyhagen to accept the minutes with the correction. Motion carried, unanimous yes vote.

Approve Minutes of June 15 2015 Meeting: Motion by North seconded by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.

Approve Minutes of June 23 2015 Meeting. Motion by Nyhagen seconded by North to approve the minutes as presented. Motion carried, unanimous yes vote.

Financial Report: Motion by North seconded by Nyhagen to approve as presented. Motion carried, unanimous yes vote.

Treasurer’s Report; table until next month

Open bids for NIS roads; Chairman Trowbridge opened the sealed bids received for roadway reconstruction and erosion control on 6th avenue and 25th ¼ street; Bids received by A-1; Antczak; Haas Sons and Stout Construction; DJ Fedderly stated the bids are all in order; motion by Trowbridge seconded by North to accept the sealed bid for \$797,011.46 from Stout Construction. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

Set Date for Next Meeting: August 11, 2015; roads 6pm; meeting 7pm

Public Comment: 15 minutes with 3 Minute Limit per Person

- Residents, Land Owners, Guests
 - Cathy Albrecht – has asked multiple times if the board was going to do anything for Linda Reinolt to recognize her service; GL responded that he advised the board not do anything at this time due to multiple issues that need to be resolved
 - Cathy Albrecht – has there been any response from Chieftain about backhauling; DT is working with Vic Serri

Old Business:

- Zech Gotham – Morgan & Parmley project update
 - Town hall is substantially completed; on June 25 the state building inspector inspected the hall and the items found are mostly completed; on Friday July 3 a punch list was compiled and the contractor has acknowledged the items to be completed; state inspector stated via email it was okay to occupy the building; submitted pay application #3 for \$67,609.98; the cabinets were not to spec and the cabinet maker offered \$4k off and a 1 year warranty. Motion by Trowbridge seconded by Plummer to accept the \$4k off the cabinets with the one year warranty and not charge the additional \$500. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried. Motion by Trowbridge seconded by North to accept pay request 3 for \$67,609.98. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried
- Town of Dovre Action Plan: Greg LaFond says the topics he wants to cover are addressed later in the agenda
- Railroad Discussion: Trowbridge says they will try to be here for the August meeting

New Business:

- PVG fund Balances & Transfers
 - Greg LaFond has reviewed the balances of the PVG funds of GNS and Chieftain
- Resolution 2015-07 Regarding the Transfer of \$50,000 from the Great Northern Sand PVG Fund to the Highway Fund
 - Greg LaFond states this resolution is part of the budget and this resolution implements it if necessary. Motion by North seconded by Nyhagen to approve the motion as presented. Roll call – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- Discuss Commercial/Manufacturing Building Permit Fees
 - Greg LaFond submitted a suggestion for a modified building fee schedule
- Discuss/Consider Mikkleson Appraisal & Damage to Property
 - Chairman Trowbridge has been talking to Vic Serri at Chieftain and has asked to have a meeting and Vic will work on setting it up and getting him any documents he is missing; the value of the property was also discussed; the town has also not been notified about the recent blasting or the probes put into residents yards; Greg LaFond says the county was also not notified and under NR135 they need to notify and will pick up more information from the county tomorrow as this is a violation of Chieftain's operations agreement; state rules and NR135; Mr & Mrs Mikkleson were not informed of the blast last week and found a monitor of some sort on their property that was subsequently removed; they have spoken with the company responsible with the blasting and they said it was Chieftain's responsibility to notify the residents but from now on the blasting company will call the chairman directly and inform him
- Motzer PVG NIS eligible/ Westphal update
 - Mr Motzer falls under the PVG for NIS not Chieftain; Greg LaFond will contact Mr Motzer and the appraiser and the town will make sure everything is followed correctly so he will not be penalized; Westphal update will be discussed in closed session
- ATV map update for Town web posting

- Chairman Trowbridge states Duane Horton will get him a new map and the clerk can post it on the site when it has been received
- Engineering for reduction of MPH on 1st Ave.
 - Per state statute a study needs to be done for the speed limit reduction: Motion by North seconded by Trowbridge to have DJ Fedderly to conduct a mph survey for 1st avenue from 25 ¼ to termination which was requested by a resident. Motion carried, unanimous yes vote.
- RFP for Town engineer
 - Motion by Trowbridge seconded by Plummer to have the consultant release the RFP and put it in the paper next week and discuss on the August 11th meeting. Motion carried, unanimous yes vote.
- Status of Towns Reimbursement of Lawyer fee
 - Clerk/Treasurer state no payments have been received by the town for reimbursement of lawyer fees
- Auditors results
 - Still waiting on auditors results
- Manufacturing review for 2015/Adjustments and impact to Town financials
 - The state has overstated the Great Northern assessment by \$2mm; Greg LaFond received a notice that the mistake did not occur in 2015 it occurred in 2014 and last year was overstated by \$3mm; the town may need to pay Great Northern back that amount times the mil rate then bill the school districts for their portion; Greg LaFond says the state may take care of it themselves
- Plan Commission/Code of Ordinances/Old Hall Cmte.
 - Chairman Trowbridge suggests contacting prior members of the old hall committee; Supervisor Plummer will contact them and will give them the guidelines and will discuss at the next meeting

Motion by Trowbridge seconded by Hanson to convene into closed session. Motion carried, unanimous yes vote.

The Board will consider convening in Closed Session pursuant to the following provisions of Chapter 19 of the Wisconsin Statutes:

- a. 19.85(1)(g) Conferring with legal counsel for the Town regarding oral or written advice concerning strategy to be adopted by the Town Board with respect to litigation in which it is or is likely to become involved – Chieftain Sand PVG Responsibility; Sioux Creek Silica Conveyor Negotiations; Insurance Claim Update

Motion by Trowbridge seconded by Nyhagen to reconvene into open session. Motion carried, unanimous yes vote.

Motion by North seconded by Trowbridge to have the correspondence discussed in closed session sent to Sioux Creek Silica by the town attorney

- Fire & Ambulance Report
 - Supervisor Hanson reports there is an ambulance meeting next week
 - Supervisor Plummer reports there was a meeting with the engineer and Bowman Construction to discuss some problems on the jobsite and spending some money redoing some plumbing work
- Driveway Permits
 - none
- Building Inspector Report
 - Patrick Mueller
 - Robert Anderson
 - Mike & Trudy Wagner
 - Ray Kollwitz
- Patrolman Report
 - June 23rd meeting to stripe the roads with the county \$500/mile
 - Motion by Trowbridge seconded by Nyhagen to pulverize, widen and gravel Lameback; saw/seal Barron/Dunn and 3 ½ ave and yellow stripe Barron/Dunn 3 ½ ave and 26 ½ to County Park Road. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - Mowing the ditches – made two passes on just about all of the roads
 - Salt shed has been leaking and has been sprayed, sealed and tiled
 - The shop has been leaking as well and needs to be dug out and sprayed
 - Motion by Trowbridge seconded by Nyhagen to investigate the price of propane and summer fill the tanks we have now and look into what we used for propane last year and prepay the appropriate amount. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
 - Should we seal the concrete walkways at the new hall? Motion by Trowbridge seconded by Nyhagen to have the patrolman seal the walkways if it is not included in the new town hall specs. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- Board Member Reports and Updates
 - Supervisor Nyhagen suggests considering a new attorney with no relation to the sand companies; Supervisors Nyhagen and Plummer volunteer
 - Supervisor North – nothing
 - Supervisor Plummer – nothing
 - Supervisor Hanson – the town received an invoice from Barron County for repairing Barron/Dunn; Art, Supervisor Hanson and Chairman Trowbridge will meet with Barron County about the charges
 - Chairman Trowbridge - nothing
- Next Meeting Agenda Items
 - Review RFP for Town Engineer
 - Railroad discussion
 - Adopt a code of ordinances
 - Discussion of Old Town Hall
 - Sioux Creek Letter/Response

- Review & Pay Bills
 - Motion by Trowbridge seconded by Hanson to pay bills. Motion carried, unanimous yes vote.

Motion by North seconded by Trowbridge to adjourn at 10:20pm

Minutes are not official until approved by the board at the next meeting

Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County