

TOWN OF DOVRE  
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday August 11, 2015 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 13 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called open discussion about the old town hall to order at 6:00 p.m.

Supervisor Plummer interviewed about 20 people in the town and was given a wide range of opinions; tear it down and put up a monument; move it; turn it into an antique building. Resident Ron Ekstrom is involved with the Chetek Museum and doesn't think the town needs another museum but thinks the town hall should be remembered some way; would be interested in anything the town wants to give the museum. Chairman Trowbridge says the town has tried to get a committee together but no one has committed and asked if the board should make a decision as no one has stepped up. Supervisor Nyhagen says the history of Dovre can be preserved without the old town hall and if the board decides to tear it down it should be a one-day thing; Supervisor Hanson suggested if the old hall is removed the town should put up a monument like Sand Creek

Chairman Dean Trowbridge called the meeting to order at 7:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips; Consultant – Greg LaFond; Attorney – Dan Gustafson and Patrolman Art Harelstad, Jr.

Adoption of Agenda: Motion by Trowbridge to adopt agenda with the addition of 1<sup>st</sup> Avenue discussion after Morgan Parmley old business seconded by North. Motion carried, unanimous yes vote.

Chairman Trowbridge stated at 6pm there was an open forum about old town hall. Motion by Trowbridge to post a notice in the newspaper that old town hall will be torn down after 60 days and if anyone wants to take responsibility for it they will need the finances, insurance and paperwork and remove it. If no one takes responsibility, a monument will be put up in its place with a lighted flagpole. Motion seconded by Nyhagen. Roll call – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

Approve Minutes of July 7 2015 Meeting: Correction from “Laneback” to” Lameback” on fourth page of minutes. Motion by North seconded by Trowbridge to approve the minutes with the correction. Motion carried, unanimous yes vote.

Financial Report: Motion by North seconded by Trowbridge to approve report ending 06/30/15 as presented. Motion carried, unanimous yes vote.

Motion by Nyhagen seconded by North to approve report ending 07/31/15 as presented. Motion carried, unanimous yes vote.

Treasurer's Report: Motion by Nyhagen seconded by Hanson to accept treasurer's report as presented. Motion carried, unanimous yes vote.

Set Date for Next Meeting: September 8, 2015. 6pm roads 7pm regular meeting

Public Comment: 15 minutes with 3 Minute Limit per Person

- Residents, Land Owners, Guests
  - Cathy Albrecht – are bills available to review; Greg LaFond – yes, the town bills are public record. Send a written request to the clerk about which bills you would like to review.
  - Al Albrecht – has the board considered covering up the ventilation. Chairman Trowbridge stated the board is looking at options to cover it.
  - Resident Brian Mikula concerned about the speed limit of 25 ¼ street and was told the sand trucks are able to travel up to 55 mph and asked for the speed be reduced to 35 mph. The board will check with the engineer to see what the process is to reduce it.

Old Business:

- Zech Gotham – Morgan & Parmley project update
  - Town hall is basically complete. Completed compliance statement for the state and will mail tomorrow. The contractor has requested to close out the project. Zech distributed operator's manuals and reviewed change orders of project. Motion by North seconded by Trowbridge to approve change order to adjust final cost of the project from \$235,148.85 to \$240,568.12. Roll call – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried. Zech also presented pay application 4 for \$15,640.85. Motion by Trowbridge seconded by Hanson to pay the final application for \$15,640.85. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried. Zech presented options to screen the HVAC unit on the south side of the building – install screening fence, paint the duct work to blend with the building, plant shrubs.
- 1<sup>st</sup> Avenue discussion; Chairman Trowbridge asked Morgan & Parmley to look into what the town needs to do to get the speed reduced. To reduce costs Morgan & Parmely would have the town patrolman assist in data collection. The cost would be between \$2,100 and \$2,800. Motion by North seconded by Trowbridge to authorize Morgan & Parmley to do the road study on 1<sup>st</sup> Avenue and not to exceed \$2,800 with the help of the town's patrolman. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- Town of Dovre Action Plan
  - Nothing new
- Railroad Discussion
  - No one from railroad present; Chairman Trowbridge will send certified letter to the rail representative requesting their presence at the next meeting

New Business:

- Open bids for gravel on 1<sup>st</sup> Avenue
  - Chairman Trowbridge opened the sealed bids received for gravel on 1<sup>st</sup> Avenue; bids received by Olynick and Barron County; motion by Trowbridge seconded by North to accept the sealed gravel bid from Olynick for \$21,204.00. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- Review and action on old town hall discussion – already discussed
- Update on Mikkelson Property: Chairman Trowbridge was told by Vic Serri at Chieftain that he has had contact with the Mikkelsons and that Chieftain stands behind their independent study of the property. Greg LaFond suggests sending a notice to Chieftain that they are in breach of

their operations agreement. Motion by North seconded by Nyhagen for Attorney Gustafson to review and recommend action to Chieftain. Motion carried, unanimous yes vote.

- Jeremy Westphal PVG Payment
  - Chieftain's operations agreement states that when Chieftain gets an NR135 all properties within ¼ mile are subject to PVG and Greg LaFond states that Chieftain will not comply with the PVG program. Motion by North seconded by Trowbridge to have Attorney Gustafson draft a letter to Chieftain alleging breach of contract. Motion carried, unanimous yes vote.
- James Scheffer PVG Qualifications & Offer to Purchase
  - No problems with qualifications. Give a copy of the closing documents to the clerk and the payment should be approved at the September meeting.
- Ryan Motzer PVG Qualifications
  - Motzer has all the documentation, qualifies and has his property for sale. There is no cost to the town – falls under NIS PVG and will give an update at time of sale
- Town Hall Rental - Rates, Conditions & Contract Terms
  - Suggestions by the board that it needs to be a resident; \$50 fee and \$50 deposit. Chairman Trowbridge will contact the insurance agent about liability insurance and any impact alcohol may have
- Engineer Proposal Review & Potential Selection
  - After individual review, motion by Nyhagen seconded by North to accept Morgan & Parmley's engineering proposal. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- SCS Conveyor & Operations Review
  - Army Corps never showed up to the SCS walk; members of the DNR seemed okay with the route and it did not affect navigable waters; SCS will be submitting a permit application within the next couple of weeks.
- 2016 Town Budget - Draft #1
  - Greg LaFond prepared an early draft of the budget for 2016 and will talk more about it after the August numbers are in at the next meeting.
- Review of Town Legal Representation
  - Supervisors Nyhagen and Plummer, along with Greg LaFond met with an attorney from Bakke Norman discussing the town and his background and experiences. Supervisor Nyhagen suggests setting up a time to interview him and feels there is a conflict with our current attorney. He also says Bakke Norman is staying away from sand companies and are focusing on representing towns and cities. Attorney Gustafson states his firm represents a number of sand companies but none in Dovre. At one point their firm represented Chieftain for an employment case, but does not currently have a conflict of interest with the town. They also represent other municipalities. Bakke Norman will be asked to present at the next meeting.
- 2014 Audit Report Status
  - Beginning balances are confirmed and all reserves are accounted for

Convene in Closed Session

Motion by Trowbridge seconded by North to convene into closed session. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

The Board will consider convening in Closed Session pursuant to the following provisions of Chapter 19 of the Wisconsin Statutes:

- a. 19.85(1)(g) Conferring with legal counsel for the Town regarding oral or written advice concerning strategy to be adopted by the Town Board with respect to litigation in which it is or is likely to become involved – Insurance Claim Update; Update on Sioux Creek conveyor system agreement

Motion by Trowbridge seconded by Nyhagen to reconvene into open session. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

Reconvene into open session:

- Fire & Ambulance Report
  - nothing
- Driveway Permits
  - none
- Building Inspector Report
- David Nichols, Patrick Mueller, Robert Anderson, Mike & Trudy Wagner, Ray Kollwitz
- Patrolman Report
  - Pulverizing done on 1<sup>st</sup> Ave
  - Replaced the culvert on Novak Road south of County A
  - Striping done on Barron/Dunn, 26 ½ to County Park, 3 ½ Ave
  - Health insurance going up \$45 per month as of 01/01/16
  - Barron County patrol trucks out for bid – minimum bid is \$70,000
- Board Member Reports and Updates
  - Nyhagen – nothing
  - North – went to Barron highway commission meeting
  - Plummer – fire board meeting tomorrow
  - Hanson – bill resolved with Barron County
  - Trowbridge – nothing
- Next Meeting Agenda Items
  - Closed session re legal representation
  - Bakke Norman presentation
  - Review snowplow contracts
  - Railroad discussion
  - Town hall rental
  - Tonnage of sand shipped
  - James Scheffer PVG payment
  - Review town hall notice posting
- Review & Pay Bills

Motion by Trowbridge seconded by Nyhagen to review bills. Motion carried, unanimous yes vote.

Motion by North seconded by Trowbridge to pay the bills. Motion carried, unanimous yes vote.

Motion by Trowbridge seconded by North to adjourn at 10:50pm

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dovre Barron County