

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday October 11, 2016 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 3 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:05 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Art Harelstad.

Pledge of Allegiance

1. Approval of Agenda: Motion by Nyhagen second by North to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
 - a. Romaine Quinn – brought up what the town is supposed to do about the reclamation process if someone goes belly up and has read articles from Goldman Sachs saying that the demand for sand will go up in the next couple of years and the counties shouldn't have to worry about it at this time and if there are problems there will be bigger players coming in to snatch them up. Chairman Trowbridge asked if the state might want to start looking into it in case something were to happen further in the future. Supervisor Plummer mentioned that the funds the county has is not nearly enough to reclaim the properties; Romaine Quinn also said the reclamation time could potentially be discussed with the counties
3. Building Inspector Report
 - a. Harvey Borntreger – dwelling
 - b. Rodney Gunn – storage shed
 - c. Chairman Trowbridge will follow up with Thaler Oil about a building permit and the trailer on Lame Back Lane
 - d. Daryl will follow up on the property at 448 with the county on the sanitary system
4. Approve Minutes of September 13, 2016 Regular Meeting: Motion by North second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Financial Report: Motion by Nyhagen second by North to approve the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer's Report: Motion by North second by Nyhagen to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting: November 15, 2016 regular meeting directly following special meeting of the electors
8. Town Patrolman Report
 - a. Update on natural gas, heating and shop painting: The shop is finished being painted and Patrolman Harelstad asked the board if there should be another Town of Dovre sign put on the shop. Chairman Trowbridge suggested putting the sign above the shop office.

Motion by Plummer second by Trowbridge to purchase a new sign by Gaber Signs not to exceed \$400.00. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried. Patrolman Harelstad asked if Gaber could put the decals on the truck and when he talked to them they said it wouldn't exceed \$125.00. Motion by Trowbridge second by Nyhagen to add the decals to the new town truck. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

- b. Update on 2005 & 2000 Peterbilt maintenance; Valley View Service got the hitches switched over and lights switched, but is waiting on a couple of minor things for the 2000
 - c. Driveway permit – Chris North on 30th street
 - d. 29th street project all done
9. Old Business
- a. Update about memorial of old town hall site
 - i. Supervisor Plummer got a price on a 24" x 18" with a slanted deck was \$750 including inscription; Supervisor Plummer will check with the old town hall committee to hear their thoughts on what the inscription should be and will report back next month
 - b. Discussion about snowplow contract participants and any issues
 - i. Patrolman Harelstad and Supervisor Plummer will check out the driveways of the returned contracts with payment early next week to see if there will be any issues. Supervisor Hanson asked if any of the driveways should be marked due to past issues. No decision was made.
 - c. Update on grader tires
 - i. Supervisor Hanson – had one call so far. The tires are on the auction site and will be on there until October 24th.
 - d. Update on any statutory restrictions of driveway placement to an adjoining property
 - i. The clerk/treasurer checked with the Wisconsin Town's Association and received a message back from legal counsel that there are not state statues regulating the placement of driveways near adjoining properties and it would be regulated by the local ordinance. Motion by Trowbridge second by North to approve Jason Wendt's driveway permit and lift any restrictions noted on the application. Motion carried, unanimous yes vote. Supervisor Nyhagen will research ordinances of other towns to see if there are any restrictions of placement and report back next month
 - e. Discussion and possible action on entering into a loan agreement with Security Bank for the new truck
 - i. Chairman Trowbridge talked with Karen at Security Bank. The clerk/treasurer delivered the financials to Security yesterday. Motion by North second by Trowbridge to enter into an agreement for the purchase of the 2017 plow truck with Security Bank. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried. Motion by North second by Trowbridge to rescind the motion to enter into an agreement with Security Bank as stated. Motion carried, unanimous yes vote. Motion by North second by

Trowbridge that the Town of Dovre will enter into a loan agreement with Security Bank for the purchase of a 2017 plow truck with additional equipment for a term of 10 years with an interest rate of 3.34% not to exceed \$150,000. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

10. New Business

- a. Set the date for the annual budget hearing: November 15, 2016 at 6:00 p.m. with a special meeting of the electors to immediately follow the budget hearing
- b. Discussion and possible action on resident complaint regarding a property's visual impact
 - i. Supervisor Plummer has seen a few different properties in the area that need to be cleaned up; Supervisor North shares that going by the town junk ordinance the complaint has to be written, signed, dated and addressed to the chairman; the board discussed having the town attorney to look at the junk ordinance to see if it can be amended. Chairman Trowbridge will send the information to the attorney and report back at the next meeting.
- c. Discuss amending the building ordinance to require blacktop of any new subdivisions or roads
 - i. Before a newly built road is turned over to the town for maintenance, the board discussed having them be blacktopped to town specifications and having the town attorney look at the building ordinance to see if it can be amended. Chairman Trowbridge will send the information to the attorney and report back at the next meeting.

11. Reports

- a. Fire & Ambulance Report
 - a. Supervisor Hanson – ambulance – the ambulance director has resigned effective immediately; the crew chief would be next in line but he also resigned to take a full time job; there is no interim director named and the commission is advertising for the position; they have had a few meetings trying to figure out what to do with scheduling and shifts, and have discussed moving to basic where they could have a first responder ride with the EMT instead of having two EMTs; there has been some conflict between the crew and the commission is looking into making some changes; there has been no talk recently about the new ambulance
 - b. Supervisor Plummer – fire – the meeting is next week
- b. Board Member Reports
 - a. Supervisor Nyhagen – Patrolman Harelstad and Supervisor Nyhagen have been working on straightening street signs in the town and had looked at the culvert on County SS and 27th that the county put in and he doesn't feel they did a very good job and are billing the town for it. Supervisor Nyhagen doesn't think the town should pay the bill until that is fixed; Patrolman Harelstad reported the county said a resident who was adding a culvert must have inlet walls but the county did not put them on the one the town is paying for and doesn't know why
 - b. Supervisor North – one of the items on the ballot this November is changing the clerk/treasurer position from elected to appointed and the attorney suggested

there should be some PR before the election. Supervisor North wrote a letter to the editor to put in the Chetek Alert the week before the election on behalf of the Town Board. Motion by Nyhagen second by Trowbridge to direct Supervisor North to send the letter to the editor to be published in the Chetek Alert the week before the election. Motion carried, unanimous yes vote.

- c. Supervisor Plummer – adding to the discussion of the clerk/treasurer position, he asked the clerk/treasurer to find a sample job description to start looking over if the referendum is passed. There are also two state statutes that are important to the position
- d. Supervisor Hanson – Sioux Creek Silica’s wet plant is running; talked to Karl and he can’t say much and recommended sending an email to George Bates requesting an update. The Sioux Creek Silica road agreement went away when County A got tore up. Sioux Creek Silica is contracting with Northern Industrial Sand; received a voicemail message from Rick Mikl about the right of way letter that was mailed to him and said next year there will be soybeans in the field so there won’t be a problem. Chairman Trowbridge asked Supervisor Hanson to talk to him about planting in the right of way and to let him know the board could help him measure if he needed it
- e. Chairman Trowbridge – Sioux Creek Silica is not operating their wet plant – Northern Industrial Sand is operating it. If there is sand that comes out, they are planning on having about 100k tons on the ground for the winter. If it will be used, Northern Industrial Sand will use it. NIS trucks will be hauling it and it will go to their plant; their route will be through Sioux Creek then to County A and NIS has a permit with the county; NIS will pay a royalty to the town when it moves off their property

12. Other Administrative Matters

- a. Authorize Payment of Bills; Motion by Trowbridge second by North to pay bills with the exception of Barron County. Motion carried, unanimous yes vote.
- b. Next Meeting Agenda Items
 - a. Update about memorial of old town hall site
 - b. Update on driveway placement and ordinances
 - c. Update on an amendment to the junk ordinance
 - d. Update on an amendment to the building ordinance
 - e. Discussion and possible action on flagpole lighting

13. Adjournment: Motion by Trowbridge second by North to adjourn at 7:39 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County