

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday August 8, 2017 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 3 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:02 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Art Harelstad, Jr.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by North to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
 - a. Resident Al Albrecht – met with Tom Olson, Jason & guy with blasting company from Piranha. They will continue testing wells and Mr. Albrecht was very pleased with their responsiveness to his questions.
3. Building Inspector Report
 - a. Jim Bayer – pole building
 - b. Chairman Trowbridge asked about the house on 1st Ave – Inspector Dostal said he permitted them last October
 - c. The state registered the town for the online permitting system so Inspector Dostal will be monitoring it. The town and Inspector Dostal signed a delegation of authority agreement for him to act on the town's behalf as it relates to the implementation of Act 211
 - d. Inspector Dostal is meeting with other towns that need a building inspector since the Rice Lake building inspector has retired
4. Approve Minutes of July 11, 2017 Regular Meeting: Motion by North second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Approve Minutes of July 24, 2017 Special Meeting: Motion by North second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Approve Minutes of July 31, 2017 Special Meeting: Motion by Trowbridge second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
7. Financial Report: Motion by Nyhagen second by North to approve the financial report as presented. Motion carried, unanimous yes vote.
8. Treasurer's Report: Motion by North second by Nyhagen to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
9. Set Date for Next Meeting: Tuesday September 12, 2017 at 6:00 p.m. for the regular monthly meeting with road inspections at 5:00 p.m.
10. Town Patrolman Report
 - a. Bitney started on the electric for the fuel tank and the salt shed
 - b. Fahrner started crack filling this week and hope to finish and plan to chip seal next week
 - c. Received traffic counter and set it up for a week on County Park Road – 5 ¼ / 6th Avenue. The count averaged 661 cars per day. It was then set up on 5th Avenue at the junction of SS and the count averaged 199 cars per day. It was most recently set up this Monday by Jeff Larson's road

right off County Park Road and when Patrolman Harelstad checked it this morning it was averaging 88 cars per day.

- d. During the road review it was noted that 30th Street south of Fish and Game Club needed some gravel so Patrolman Harelstad called Olynick and Peak Construction to get some quotes to see if would need to be bid out. 4" thick and 20' wide is 570 yards and Olynick came in at \$10.28/yard and Peak was \$10.50/yard. The board will direct the clerk/treasurer to put a bid in the September 6th edition of the Alert
- e. Construction on Barron/Dunn for next year was also discussed during the road review so Patrolman Harelstad contacted Olynick for some idea of the cost of fixing the hills

11. Old Business

- a. Discussion and possible action on electronic permit system (Act 211): addressed during the building inspectors report
- b. Discussion and possible action on the mobile home ordinance: The board asked the town consultant and building inspector to review the mobile home ordinance draft. The building inspector thought the board should consider how many units in the park, how big the lots would be, if storage sheds would be allowed and how the town would deal with "junk." Supervisor North comments there are three ordinances in this mobile home ordinance draft and there are many questions the board needs to answer before moving forward. Supervisor North will send copies of a few more mobile home ordinances for the board to look at
- c. Public Nuisance mailing – update and landowner responses
 - i. SS – The landowner requested 60 days to clean up the property and that expires 08/27. Attorney Dunst said if the landowner hasn't done anything by August 18th to let him know and he will follow up
 - ii. 448 – no progress made – board wants attorney to send a letter and directs the clerk/treasurer to contact the attorney
 - iii. 1st avenue – the board directs the clerk to send another letter
 - iv. Fish and game – making progress
 - v. 5 ½ avenue – there hasn't been anything done but one of the residents is now deceased so the board will continue to monitor the property
 - vi. 25 ¼ street – the landowner had not picked up the certified letter from the post office – this was the second attempt – the letter will be delivered by the sheriff
 - vii. There has been a complaint on 2549 5 ¾ Avenue. The board will look at the property and recommend if the clerk/treasurer needs to send a letter
- d. Right of way update: Chairman Trowbridge asks Patrolman Harelstad to make a list of the residents that are not abiding; two board members will measure, mark and flag and could be there when the patrolman mows
- e. Citation ordinance discussion; does the mobile home ordinance fall under that; add fine to ordinance; the board directs the clerk/treasurer to send the ordinance to the town attorney for review
- f. Junk vehicle permit application discussion; the permit will give the who, what and when, but what is the criteria for issuing the permit? A fence? Drain fluids? The board has agreed on the permit application the clerk has created; the board will continue to work on the process of the permit approval
- g. Town attorney discussion: the biggest issue with the board was the conflict of interest but the board is comfortable with his service so far
- h. Snowplow contract discussion and possible action; the court case the board has been waiting on has finally come back and it is still permissible for towns to plow private driveways. In an issue of

the Wisconsin Town's Association publication, the towns association doesn't like the flat fee and cautions the towns against plowing private driveways. The board discussed the fees and billing process. Motion by Plummer second by North to continue to plow private driveways based on a tiered fee for the year. Roll call vote – Nyhagen – No; North – No; Plummer – Yes; Hanson – No; Trowbridge – No. Motion failed. Motion by Nyhagen second by North to no longer plow private driveways. Roll call vote – Nyhagen – Yes; North – Yes; Plummer – No; Hanson – Yes; Trowbridge – Yes. Motion carried. The board directs the clerk/treasurer to send letters to the town residents that the town is no longer plowing private driveways.

12. New Business

- a. Update and possible action on town emergency operations procedures: Motion by North second by Trowbridge to accept the Emergency Operations Plan dated August 2017 with the requested changes and have a copy taken to Barron County and sent to each sand plant. Motion carried, unanimous yes vote. Supervisor Nyhagen was absent.
- b. 6th Avenue discussion: The east end could use 400' mill and overlay of blacktop; the board asked Patrolman Harelstad to contact the county to see if they could give an estimate and if they could even do it this year

13. Reports

- a. Fire & Ambulance Report
 - a. New Auburn Fire – Al Albrecht reports the department made a profit at the raffle of \$17,000-plus and are using it to buy a Ranger
 - b. Chetek Ambulance – Supervisor Hanson reports Rusk County is pulling back ambulances because of reduced staffing. Chetek sold the ambulance they had put up for auction. The first responders of Barron County are combining into the Emergency Services of Barron County; there is no conflict of interest with the Chetek Ambulance and first responders have different levels of care
- b. Board Member Reports
 - a. Supervisor Nyhagen – absent
 - b. Supervisor North – meeting in Eau Claire Tuesday
 - c. Supervisor Plummer - meeting in Barron
 - d. Supervisor Hanson – nothing
 - e. Chairman Trowbridge – nothing

14. Other Administrative Matters

- a. Next Meeting Agenda Items
 - a. Discussion and possible action on the Mobile home ordinance
 - b. Public Nuisance mailing – update and landowner responses
 - c. Citation ordinance discussion
 - d. Junk vehicle permit application discussion
 - e. Emergency Services of Barron County
 - f. 6th avenue discussion
 - g. Right of way update
- b. Authorize Payment of Bills: motion by Trowbridge second by North to pay bills. Motion carried, unanimous yes vote. Supervisor Nyhagen was absent.

15. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 8:20 p.m. Motion carried, unanimous yes vote. Supervisor Nyhagen was absent.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dovre Barron County