

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday September 12, 2017 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 6 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Art Harelstad, Jr.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by Nyhagen to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
 - a. Resident Tim Nelson – 2786 1st Avenue New Auburn; sent an email to the board earlier today and would like to know what the taxpayers will save on a \$100,000 house since they decided to stop snowplowing residential driveways? Supervisor North said there will be no savings and the main reason the town quit is due to liability. He also stated that the town equipment is for taking care of the town roads per state statutes. Resident Nelson said that it's unfortunate in times like these – with local control being taken away from the board – that they would vote to take away a perk like that, especially after putting up with the truck traffic and trains due to the sand companies. Resident Nelson also stated that he read in previous meeting minutes that the board has discussed using the sand plant royalties to pay off the town hall once the agreement expires and he thinks that is a good idea.
3. Building Inspector Report
 - a. Jason Harelstad – addition to garage
4. Approve Minutes of August 8, 2017 Regular Meeting: Motion by Nyhagen second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Approve Minutes of September 6, 2017 Special Meeting: Motion by North second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Financial Report: Motion by North second by Nyhagen to approve the financial report as presented. Motion carried, unanimous yes vote.
7. Treasurer's Report: Motion by North second by Plummer to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
8. Set Date for Next Meeting: Tuesday October 10, 2017 at 6:00 p.m. for the regular monthly meeting.
9. Town Patrolman Report
 - a. Town purchased a traffic counter and the patrolman has been putting it on roads around town for a week at a time and got an average count per day. Patrolman Harelstad is open to suggestions for other roads. Supervisor Nyhagen suggested the north end of 29th Street.
 - b. Chip sealing was done today. Monarch Paving came out to mark the bridge approaches for repair. The repairs should be started the first part of October. Supervisor North asked how long the chip seal would be on the road and Patrolman Harelstad said it would be about a month. The contractor was very happy with the rock they used on the road and it's setting in nice so there shouldn't be much blow off. Supervisor Hanson asked if they were going to sweep the roads and Patrolman Harelstad said no.

10. Old Business

- a. Discussion and possible action on the Mobile home ordinance: Attorney Dunst responded to the board's questions but did not incorporate other suggestions from other ordinances the board had sent him. Supervisor North suggests two board members get on this as it has been dragging out for months now. Supervisor Nyhagen went to the county zoning office and talked about the ordinance and the mobile home parks are moving away from individual wells and septic and going to central wells and septic. Supervisor Nyhagen feels the trailers should be treated no differently than any other homeowner in Dovre
- b. Public Nuisance mailing – update and landowner responses
 - i. 448- the clerk contacted Attorney Dunst to send letter but hasn't heard back. Chairman Trowbridge will contact Attorney Dunst about this property.
 - ii. 25 ½ street – the board feels this property has been adequately cleaned up. The clerk sent a thank you letter to the landowner.
 - iii. Hwy SS – the landowner asked for an extension to clean up the property and the board agreed. There has been no activity and the extension has expired. Chairman Trowbridge will contact Attorney Dunst again to discuss the next step.
 - iv. 1st Ave – there has been improvement, the board will continue to monitor.
 - v. 30th Street – there has been progress – the board will continue to monitor.
 - vi. 25 ¼ Street – landowner John Falk present – a guy is coming from Hudson (Hansel Johnson) to haul all the vehicles away and will look at the other stuff on the property. Chairman Trowbridge asked about the trailer house and Mr. Falk said he talked to the sheriff's department who said it should be okay to move. Chairman Trowbridge also said everything is too close to the right-of-way and the electrical transformer put in by Barron Electric and Mr. Falk said he doesn't know why they put it where they did.
 - vii. 5 ¾ - 6th Ave – there has been a complaint about this property, the board members have looked at that and feel the landowner should be sent a letter. The board directs the clerk to send the landowner a certified letter.
 - viii. 3 ½ Avenue turkey waste pile – Supervisor Plummer wants to know why the pile is there and why it continues to sit there, especially since it's near a stream and thinks they should be sent a letter. Supervisor North asked what kind of letter Supervisor Plummer wants sent. Supervisor Plummer said he would draft a letter and send it to the clerk to distribute to the board for their review.
- c. Citation ordinance discussion: Attorney Dunst created a draft for the board to review that includes the fine amount in the ordinance; the board will look at and will be added to next month's agenda
- d. Junk vehicle permit application discussion: the board approved the permit application the clerk created and will work on the process of permit criteria and approval
- e. Discussion and possible action on Emergency Services of Barron County: The Director of Emergency Services for Barron County, Mike Judy, informed the town a first responder team has been created called Emergency Services of Barron County which combines current first responder agencies into one countywide team. This does not replace the ambulance service. The ESBC will work to respond quickly to emergencies in the area. It is not a cost to the town but the ESBC would like the approval and support of the town for this program. After discussion the board gives their approval and Chairman Trowbridge has signed the letter. The clerk will send a copy to Mr. Judy.

- f. 6th avenue discussion: At the August regular meeting the board asked Patrolman Harelstad to get a quote from Barron County for a 400'x20'x2" overlay on 6th Avenue. The price is \$7,900.00 and the county will work it into their schedule in the next couple of weeks. Chairman Trowbridge stated that since the board requested the county to do the work they don't need to bid out the project. Supervisor Nyhagen asked if the Patrolman thought the overlay was a good idea. Patrolman Harelstad thinks the overlay will give the town five years or so before they have to redo it. Motion by Plummer second by Nyhagen to approve the overlay on 6th Avenue to be completed by Barron County in the amount of \$7,900.00 Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Abstain. Motion carried. Patrolman Harelstad will contact the county.
- g. Right of way update: Supervisor Nyhagen has been talking with residents in violation of the right-of-way rules and they mostly had a favorable response. Supervisor Nyhagen recommends to do anything this year but address it immediately next spring before it becomes it a problem.
- h. Update on Planning Commission members
 - i. Supervisor Nyhagen gave Chairman Trowbridge a list of residents willing to be on the plan commission. The board will review the state statutes regarding plan commissions and address at the next regular meeting.

11. New Business

- a. Discussion and possible action on Bowmar Appraisal contract for 2018: Bowmar Appraisal sent a contract over for 2017-2018 assessments in the amount of \$7,500.00. The board feels Bowmar does a good job assessing property in the town and is willing to ask questions to get a more accurate assessment. Motion by North second by Hanson to approve the appraisal contract for one year in the amount of \$7,500.00. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried, unanimous yes vote.
- b. Discussion and possible amendment to chip sealing bid with Fahrner: Patrolman Harelstad reports that according to the bid, the chip sealing project was supposed to be done by September 9, 2017 but with the weather the way it's been, Fahrner will not be able to meet the deadline and asked if they could have an extension without a penalty. The board discussed options. Motion by Trowbridge second by Nyhagen to extend the contract to complete the chip sealing project to no later than September 15, 2017 with no penalty. Motion carried, unanimous yes vote.
- c. Discussion and possible action on the town owned propane tank
 - i. Chairman Trowbridge shares that the town does own a 1,000 gallon propane tank and there is an offer to purchase the tank. The board discussed putting out a bid to purchase "as-is" and to move it. The board directs the clerk to put a bid notice in the paper to run for two weeks to be opened at the October 10, 2017 regular monthly meeting.
- d. Discussion and possible action on legal notices in the 08/30/17 edition of the Chetek Alert from Northern White Sand and Piranha: Northern White Sand has requested a permit to fill in some wetland. Supervisor Hanson says if either company is going to request something they should be at the town board meeting to let the board and residents know. The board discussed requesting a public informational hearing. Motion by North second by Nyhagen to direct the clerk to contact the DNR to request a public informational hearing. Motion carried, unanimous yes vote.
- e. Discussion and possible action on setting a special meeting with Piranha: The board would like to update the operations agreement with the new owner's information and have some discussions related to operations. The board will set a special meeting for September 26th, 2017 at 6:00 p.m. and directs the clerk to put a notice in the Alert.

- f. Discussion and possible action on setting a special meeting with Northern White Sand: The board would like to discuss the operations agreement and trucking on Saturdays. The board will set a special meeting for September 26, 2017 immediately following the meeting with Piranha and directs the clerk to put a notice in the Alert.
- g. Discussion and possible action regarding upcoming patrolman's retirement in 2018
 - i. The board began discussions on the recommendations and process for transitioning to a new patrolman; the board will revisit over the next few months as the Patrolman's retirement gets closer.
- h. Discussion on Barron/Dunn school bus signage and MPH reduction: Supervisor North was approached by a resident that lives in the Town of Auburn on Dovre's portion of Barron/Dunn Avenue regarding school bus signage on that road and asked since the town is planning on redoing Barron/Dunn next year, should there be a speed reduction from 27th to the Village of Auburn and should the town add school bus stop signs? Chairman Trowbridge said in order to drop the speed 10 mph the town will need to conduct a speed study. Chairman Trowbridge asked Patrolman Harelstad if there has been issues in the past with putting up school bus signage and he says yes, and the location the board is discussing is in the village of Auburn and they would have to talk to them. Supervisor North will talk to the resident.
- i. Discussion and possible action on setting date for fall cleanup: Fall cleanup set for October 21st & 22nd 2017 and the board will find an attendant. Patrolman Harelstad will contact the roll off company

12. Reports

- a. Fire & Ambulance Report
 - a. Supervisor Hanson – Chetek Fire and Ambulance meet next week
 - b. Al Albrecht – New Auburn Fire meet next month
- b. Board Member Reports
 - a. Supervisor Nyhagen – Resident Glen Perry asked if the town could do a couple patches on 5th Avenue and said he'd bring it up to the board
 - b. Supervisor North – worked on the mobile home/trailer park/RV ordinance; wasn't able to attend the WTA meeting in Barron; delivered Emergency Operations Plan to Mike Judy at Barron County who said he would come to a board meeting to make a presentation regarding the Emergency Services of Barron County; at the Chippewa County meeting the DOT secretary was there and there was an informative presentation on FOXCONN agreement
 - c. Supervisor Plummer – WTA meeting in Barron had a good session; working on trying to contact people regarding the turkey piles
 - d. Supervisor Hanson – nothing
 - e. Chairman Trowbridge - nothing

13. Other Administrative Matters

- a. Next Meeting Agenda Items
 - a. Discussion and possible action on the Mobile home ordinance
 - b. discussion and possible action on 3 ½ avenue turkey pile
 - c. Citation ordinance discussion and possible action
 - d. Update and possible action on Planning Commission
 - e. Open bids and possible action on town-owned propane tank
 - f. Presentation from Mike Judy about ESBC
- b. Authorize Payment of Bills: Motion by North second by Trowbridge to pay bills. Motion carried, unanimous yes vote.

14. Adjournment: Motion by Trowbridge second by Nyhagen to adjourn at 7:49 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dovre Barron County