TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday October 10, 2017 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 3 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:07 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Art Harelstad, Jr.

Pledge of Allegiance

1. Approval of Agenda: Motion by North second by Nyhagen to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
    a. None
3. Building Inspector Report
    a. Brad Lesik – pole shed
    b. Scott Thornton – pole shed
4. Approve Minutes of September 12, 2017 Regular Meeting: Motion by Nyhagen second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Approve Minutes of September 13, 2017 Special Meeting: Motion by Plummer second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Approve Minutes of September 26, 2017 Special Meeting: Motion by Trowbridge second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
7. Financial Report: Motion by North second by Nyhagen to approve the financial report as presented. Motion carried, unanimous yes vote.
8. Treasurer's Report: Motion by North second by Trowbridge to approve the treasurer's report as presented.
9. Set Date for Next Meeting: Tuesday November 14, 2017 at 6:00 p.m. for the regular monthly meeting.
10. Town Patrolman Report
    a. Driveway permit application
        i. Permit for Rick Jacobs on 24th Street. Patrolman Harelstad would like to ask him to move it a little to the north for safety reasons. Motion by Trowbridge second by Nyhagen to approve the driveway permit if the resident moves the driveway to the north edge of his property and the fee is paid. Motion carried, unanimous yes vote.
    b. Put out the traffic counter and thinks the numbers on 27th street might be high due to the construction on Highway SS so he'll put it out again at a different time
    c. Olynick hauled gravel for 30th street
    d. Been doing some mowing and plan on continuing next week
    e. Would like the board to consider purchasing a larger air compressor
11. Old Business
    a. Open bids and possible action on the town-owned propane tank
        i. One bid for LP tank – Brian C Nelson has bid $1,000.00 for the LP tank and can have it out of here in a week to 10 days. Motion by North second by Plummer to accept the

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$1,000.00 bid from Brian Nelson and to have it removed within 10 days and the check must be in our possession. Motion carried unanimous yes vote.

b. Discussion and possible action on the Mobile home ordinance
    i. Supervisor Nyhagen and North met to discuss the mobile home ordinance and decided to switch gears – they created two ordinances instead of combining it into one large one. Manufactured and Mobile Homes based on a template from Cook's Valley and Campers and Non-Permanent Structures based on a template from the Town of Sioux Creek. The board looked them over and directed the clerk to send both of these to Attorney Dunst for review. Supervisor Plummer mentioned the statutes book says there's a court case stating that mobile home ordinances restrict land use. These issues will be brought to the attorney's attention.
c. Discussion and possible action on junk ordinance application
    i. The town has no applications
d. Public Nuisance mailing – update and landowner responses
    i. 232 25 ½ - looks good
    ii. 2951 / 2953 5 ½ street – van is gone and it appears someone is cleaning the house out – the assumption is the resident passed away
    iii. 4 County Highway SS – Chairman Trowbridge asked Attorney Dunst what the next step is if there is no action taken by the landowner and he said the next step is to issue a citation. Motion by North second by Hanson to proceed with sending a citation to Marty Maidment for inaction in regards to the public nuisance mailing. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried, unanimous yes vote.
    iv. 2643 1st Avenue: looks better but the board will keep watching
    v. 573 25 ¼ Street – trailer has been torn down and all other vehicles are gone
    vi. 220 30th Street – there had been some progress but it has stopped. Chairman Trowbridge has volunteered to go over there and check on them.
    vii. 448 24 ¾ street – the town's Building Inspector went to look at 448 to see if the mobile home was secured property and things were hooked up properly and they weren't. The county is now involved and the building inspector has placarded the property as a "do not habitate" as of yesterday and Chairman Trowbridge has instructed the clerk to have the sheriff deliver them a letter and send a certified copy to the landowner.
    viii. 2549 6-5 ¾ Avenue – has cut the lawn but hasn't moved anything. The board will keep watching.
e. Citation ordinance discussion and possible action: Attorney Dunst sent a revised copy to the clerk to distribute to the board to review. The board reviewed the ordinance and discussed if there should be any changes. Motion by North second by Trowbridge to enact Citation Ordinance 2017-03 as written. Motion carried, unanimous yes vote.
f. Discussion and possible action on 3 ½ avenue turkey pile
    i. Supervisor Plummer has been observing the piles – they are moving them around to parts of the field and the larger pile has gone down but he assumes it will get bigger during the spring. Supervisor Plummer read a letter to the board he would like to send but the board needs time to review it.
g. Update and possible action on Planning Commission
    i. Supervisor Nyhagen presented a list of residents that would be willing to be part of the plan commission. The board also discussed having Supervisor Nyhagen be on the plan commission. The state statutes read that the town chairman shall appoint 5 members

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subject to confirmation by the town board under section 60.62 (4)(a). Motion by Plummer second by North for Supervisor Nyhagen to recommend 4 residents to the town board at the next meeting for the board's approval and confirmation. Motion carried, unanimous yes vote.

12. New Business
    a. Discussion and possible action on proposed budget and levy for 2018: The clerk/treasurer presented the 2018 budget to the board for review and endorsement, along with the 2017 budget and the estimated expenses through the end of the year. The clerk also received the levy information from the state. Motion by North second by Plummer to present the levy to the electors for approval at the budget hearing in November. Motion carried, unanimous yes vote.
    b. Set date for budget hearing: The public hearing for the proposed budget for 2018 is set for November 14, 2017 at 5:00 p.m.
    c. Discussion and possible action on municipal tax collector bond: The state legislature made some changes this year to the municipal treasurer's bond so now it's not automatically renewed. The board discussed what bond limit they felt would be needed. Motion by Nyhagen second by Trowbridge to set the bond limit at $102 million at a cost of $237.00 through The Horton Group and Liberty Mutual Safety. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
    d. Discussion and possible action on railroad right of way debris
        i. Supervisor North asked Chairman Trowbridge if he has a contact at the railroad to ask about cleaning up the buckets of rail ties that have been left along the sides of the railroad tracks. Chairman Trowbridge will contact someone.
    e. Discussion on 2018 road projects: The clerk/treasurer provided the board with a five year projection of road projects using the WISLR program. The board also discussed the possible Barron/Dunn Avenue project and LRIP funds.
    f. Discussion and possible action on milling and gravel of approximately 650 feet of 5th Avenue: Supervisor Nyhagen and Patrolman Harelstad got a price for milling and gravel from the county and the cost was under $5,000.00. The plan would be to mill and put gravel down and watch it through a season to see if it helps. Motion by Trowbridge second by Nyhagen to have Barron County mill 5th Avenue and put down gravel of approximately 650 feet with 40' above said culverts not to exceed $5,000.00. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
    g. E-poll book discussion: The clerk/treasurer received an email about the possibility of introducing E-Poll books to the state. This would need to be brought to the Wisconsin Elections Commission before anything could be done but the interest needs to be there. The board discussed having E-Poll books in the Town of Dovre and do not feel comfortable at this time. The board directs the clerk/treasurer not to respond to the email endorsing E-Poll books.
13. Reports
    a. Fire & Ambulance Report
        a. New Auburn Fire – Al Albrecht reports the fire meeting in another week or two
        b. Chetek Fire – Supervisor Hanson reports they are working on budget
        c. Chetek Ambulance –Supervisor Hanson reports they are still working on the transition to 3rd party billing – they are still trying to catch up from prior billings. They are also working on budget
    b. Board Member Reports

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a. Supervisor Nyhagen – received a letter from resident John Drost about residential driveway snowplowing and would like it to be put back on the agenda for reconsideration. The board reviewed the letter. No action was taken.
b. Supervisor North – attended the WTA fall meeting in Eau Claire and most of the information discussed is in this month's newsletter. This Thursday is the highway commission meeting which he plans on attending.
c. Supervisor Plummer – working on letter to Jennie-O regarding the piles on 3 ½ Avenue. He also received a letter from a resident regarding the residential driveway snowplowing asking for recommendations of anyone that would be plowing this year.
d. Supervisor Hanson – a concerned citizen called asking the county about 30th street getting gravel and that the town was graveling a private driveway. The town was not and it was straightened out.
e. Chairman Trowbridge – was asked at one time to put "school bus pickup" signs on Barron/Dunn. The Village of New Auburn ordered signs and will put them up and the town will probably get billed for one. Chairman Trowbridge also received a letter from Emergency Services of Barron County for a $1,000.00 donation. This will be an agenda item for next month for discussion and possible action.

14. Other Administrative Matters
    a. Next Meeting Agenda Items
        a. Discuss purchase of an air compressor
        b. Discussion and possible action on mobile home ordinance(s)
        c. Discussion and possible action on junk ordinance application
        d. Possible action and confirmation on members of the Planning Commission
        e. Discussion and possible action on a donation of $1,000.00 to Emergency Services of Barron County
    b. Authorize Payment of Bills: Motion by Trowbridge second by North to pay bills. Motion carried, unanimous yes vote.
15. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 8:17 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting
Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County

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