

TOWN OF DOVRE  
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday March 13, 2018 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 6 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips, Patrolman Art Harelstad, Jr. and Consultant Greg LaFond. Mitch Hanson was absent.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by Nyhagen to approve the agenda as presented. Motion carried, unanimous yes vote. Supervisor Hanson was absent.
2. Public Input
  - a. Resident Tom Kodesh said he got a delinquent tax notice from the county but says he paid his taxes in person to the clerk on December 27, 2017. The clerk shows only one parcel was paid. Mr. Kodesh will bring a copy of his canceled check and the clerk will review – all of the records are at the auditor's office at this time.
3. Supervisor Hanson arrived at 6:05 p.m.
4. Building Inspector Report
  - a. Kevin Blaha - Pole shed
5. Approve Minutes of February 13, 2018 Regular Meeting: Motion by North second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Approve Minutes of March 7, 2018 Special Meeting: Motion by North second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote. Supervisor Plummer and Hanson abstained as they were not present at the meeting.
7. Financial Report: Motion by Nyhagen second by North to approve the financial report as presented. Motion carried, unanimous yes vote.
8. Treasurer's Report: Motion by North second by Nyhagen to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
9. Set Date for Next Meeting – Tuesday April 10, 2018 at 6:00 p.m. for the regular meeting.
10. Town Patrolman Report
  - a. Patrolman Harelstad was busy plowing snow in February. He went to a roads presentation by Fahrner that was very informative. Depending on the weather, Patrolman Harelstad will rent a sweeper soon. On April 12 Barron County is having a meeting and the highway department is wondering if Dovre would bring their new plow truck up. The board members agreed to bring the patrol truck to the county for the spring meeting. Barron County is starting their four ten hour days the first week of April so he will switch to four days as well. There have been barrels placed on 25<sup>th</sup> Avenue due to issues with the culverts thawing.
11. Old Business
  - a. Discussion and possible action on building ordinance: At the request of the board, Consultant LaFond drafted a building ordinance working from the original ordinance he was given. The clerk forwarded a copy to Attorney Dunst for review who asked for some changes. Consultant LaFond

will make those changes. Consultant LaFond suggests combining the building and mobile home/camper ordinances.

- b. Discussion and possible action on mobile home/camper ordinance: Consultant LaFond drafted an ordinance and Attorney Dunst cut most of it out since it was mostly definitions.
- c. Discussion on designated funds
  - i. Supervisor North asked about using designated funds in the PVG accounts to pay off the town hall as discussed before the new hall was built. The board also discussed creating designated funds for road and bridge emergencies, new equipment and repairs and small tools. Consultant LaFond suggest a partial payoff now and then see how the year goes and to approve a resolution. Motion by Nyagen second by Hanson to draft a resolution to pay \$100,000 on the principal to the town hall. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- d. Plan Commission update: Plan Commission Chair Tim Nelson reports at the last commission meeting the group went through some items for the addendum and Consultant LaFond has a second draft available for the board to review and are meeting later in March and should hopefully have something to present to the board in May
- e. 2018 Road project discussion with possible action: Patrolman Harelstad and Supervisor Nyhagen are working on the specifications for the 2018 road projects – 29<sup>th</sup> street and Barron/Dunn Avenue are the focus for now. They suggest to the board that they wait through the spring on Jerdet. Motion by Nyhagen second by North to notice the bids to cut the hill and side slope and add culverts on Barron/Dunn and look at the culverts, add gravel and blacktop to 29<sup>th</sup> Street from 2<sup>nd</sup> Avenue to 3 ½ Avenue. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

## 12. New Business

- a. Discussion and possible action on Advisor contract: Supervisor North had asked Consultant LaFond if he wanted any changes in the advisor contract since there had been added requests lately and he says no, he is fine with the way things are right now
- b. Fuel tank discussion and possible action: The pump on the fuel tank stopped working recently and Supervisor Nyhagen looked into a replacement. The board received a bid of \$8,027.00 but does not include the electrical wiring. Supervisor Hanson asked why not just replace the pump and Chairman Trowbridge says the current fuel tank is not up to code. Motion by Nyhagen second by Plummer to get the fuel tank replaced at a cost of \$8,027.00 plus cost for wiring. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.
- c. Discussion and possible action on extending Patrolman Harelstad's employment through December 2018: Patrolman Harelstad went to the social security office and they said it would be beneficial to work until the end of 2018. Chairman Trowbridge states that the patrolman's job has been posted in the Alert, Advance and Chronotype and the board would still like to hire someone. The new person would just have a few more months of training. The board will table until next month
- d. Discussion and possible action on town meeting agenda/posting: The board will table until next month
- e. Discussion and possible action on Right of Way mailing: The board directs the clerk to work on letter and get it ready to mail. Supervisor North volunteered to help
- f. Discussion and possible action on town hall payment: Discussed under item 11 (c).

- g. Discussion and possible action on road posting: Chairman Trowbridge reports that the town has used 6 ton-10 ton road limit signs in the past and the DOT suggested 15 ton limit signs to simplify things. Chairman Trowbridge also suggested they leave the 15 ton sign up year round on 29<sup>th</sup> Street from SS to 3 ½. This will allow an empty quad to run but not a loaded quad. If a resident needs to haul they can apply for Implements Of Husbandry. Patrolman Harelstad states the road bans will go on tomorrow.

### 13. Reports

#### a. Fire & Ambulance Report

- a. New Auburn Fire – Al Albrecht reports there is a meeting next month. Supervisor Plummer reports they have a new treasurer
- b. Chetek Fire & Ambulance – Supervisor Hanson reports the new ambulance is in and the existing treasurer is resigning at the end of the month. They are offering the position to someone else. There is a fire meeting Thursday. Ryan Olson has also become the combined director for fire & ambulance.

#### b. Board Member Reports

- a. Supervisor Nyhagen – received information about a new attorney to look into and spoke with the firm Nodolf Flory in Eau Claire. They are asking for some information about the town to rule out conflict of interest. Auburn has Paul Kent but he's from Madison. They are very happy with him and they don't have him come to meetings – just skype; board directs clerk to send the requested information to Nodolf Flory
- b. Supervisor North – Supervisors Plummer and North attended the Barron County WTA meeting and there was a presentation by the Barron County Health Department. They found that they are involved in a lot of different things in the county and could be an asset to the town for those residents that have garbage in their yards. Supervisor North also attended the Fahrner presentation which was very informative and learned about ways to extend the life of roads
- c. Supervisor Plummer – Attended the Barron County meeting and talked with someone at the health department. After the meeting he received a call from health department and they are going to check out the turkey piles he is concerned about. Mr. Maidment has done some work on the Highway SS property and has noticed since since spring is coming more things in people's properties are becoming visible
- d. Supervisor Hanson – nothing
- e. Chairman Trowbridge – The sand companies are trying to get the sand cleaned off the roads; has caught some sand trucks going 65 mph on AA

### 14. Other Administrative Matters

#### a. Next Meeting Agenda Items

- a. Discussion and possible action on building and mobile home ordinance
- b. Discussion and possible action on designated funds resolution
- c. Public nuisance mailing – update and landowner response
- d. Discussion and possible action on extending Patrolman Harelstad's employment through December 2018
- e. Discussion and possible action on town meeting agenda/posting
- f. Open road project bids at 5pm on April 10, award bid at regular 6pm meeting

- b. Authorize Payment of Bills: Motion by Trowbridge second by North to pay bills. Motion carried, unanimous yes vote.

- 15. Adjournment: Motion by Trowbridge second by North to adjourn at 7:43 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dovre Barron County