

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday August 7, 2018 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 6 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolmen Art Harelstad, Jr. and David Craton.

Pledge of Allegiance

1. Approval of Agenda: Motion by North second by Plummer to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input - none
3. Building Inspector Report
 - a. Roger Kruse
 - b. Chad Frami
 - c. Steve Karshbaum
 - d. Carl Henneman
 - e. Harvey Borntreger
 - f. Joshua Eckes
4. Approve Minutes of July 10, 2018 Regular Meeting: Motion by North second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Financial Report: Motion by North second by Nyhagen to approve the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer's Report: Motion by Nyhagen second by Plummer to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting Tuesday September 11th at 6:00 p.m. for the regular meeting with road inspections at 5:00 p.m.
8. Town Patrolman Report
 - a. July 16th Dave Craton started working for the town. He will be replacing Patrolman Harelstad at the end of the year. Right now he is getting some time in the grader.
 - b. The striping is done on roads that were chip sealed last year and on 29th Street that was blacktopped this year
 - c. 5th Avenue has been graveled
 - d. Would recommend looking at the sand haul routes to see if any maintenance needs to be done. Northern White Sand's haul route needs to be shouldered
9. Old Business
 - a. Public Nuisance Mailing – update and landowner response

- i. 448 – The land is looking better; Building Inspector Dostal says the trailer is installed to specs for the age. The board questions the hay bales used for insulation. Chairman Trowbridge will contact Inspector Dostal for a follow up conversation.
 - ii. 2851 1st Ave – Supervisor Plummer states nothing has changed. The landowner was present and says two loads of scrap are gone and a big pile has been burned. He also stated the letter to him addressing the nuisance ordinance was not sent legally because the complaint was not brought up by a resident, it wasn't a legitimate complaint and the board did not inspect the property prior to sending a letter. He got the recordings from the last meeting and states that Supervisor Plummer is slandering and lying and said he never presented a plan of action which is not true, he was here in April with a plan. After some research, the landowner stated he cannot sue the township but can sue an individual for harassment. Supervisor Plummer says he doesn't mean to harass anyone but is concerned about cleaning up the mess. Everything looks bad on this property and if he had a bobcat he would dig a hole and bury it. The board asked if landowner can put a date on getting everything cleaned up and the landowner says it will be cleaned up by November 1, 2018.
- b. ATV Signage discussion – 2017 Act 193
 - i. Chairman Trowbridge talked with Mr. Horton and he is still learning about what needs to be done but should be ready to present at next month's meeting.
- c. Discussion and possible action on speed signs
 - i. Chairman Trowbridge reports the price has dropped a bit – two signs with mounting will be about \$2,600.00 He stopped at two sand companies to see if they would be willing to contribute but they were not available
- d. Generator update and possible action
 - i. The box is mounted to the building. The generator was going to be delivered today but wasn't due to the weather so the patrolman will have him deliver it tomorrow
- e. Chippewa Valley Excavating invoice for Barron/Dunn – discussion and possible action
 - i. Chippewa Valley Excavating won the bid for the hill cutting and gravel on Barron/Dunn Avenue. The board approved the bid amount. When the bill was received there was extra time and materials totaling \$340.00 on the bill. Motion by Trowbridge second by Nyhagen to pay the additional \$340.00. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

10. New Business

- a. Open bids for sale of old fuel tank and concrete enclosure – no bids
- b. Open bids for paving on 5th Avenue
 - i. Monarch \$113,315.76
 - ii. Senn \$132,648.61
 - iii. Motion by Nyhagen second by North to award the paving for 5th Avenue from SS to 27 ¼ to Monarch in the amount of \$113,315.76. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes. Motion carried.

- c. Open bids for paving on Barron/Dunn Avenue
 - i. Monarch \$84,959.05
 - ii. Senn \$95,987.62
 - iii. Motion by North second by Trowbridge to award the paving for Barron/Dunn Avenue to Monarch in the amount of \$84,959.05. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes; Motion carried, unanimous yes vote.
- d. Open bids for shouldering on Barron/Dunn Avenue & 5th Avenue
 - i. Olynick – Barron/Dunn \$3,296.70; 5th Ave \$3,885.00 = \$7,181.70
 - ii. A1 Excavating – Barron/Dunn \$7,280.00; 5th Ave \$8,928.00 = \$16,208.00
 - iii. Monarch offered a bid for 5th Avenue only but the shouldering project was Barron/Dunn and 5th Avenue together so the bid was rejected.
 - iv. Motion by Trowbridge second by North to award the shouldering for Barron/Dunn and 5th Avenue to Olynick in the amount of \$7,181.70. Roll call vote – Trowbridge – Yes; Nyhagen – Yes; North – Yes; Plummer – Yes; Hanson – Yes; Motion carried.
- e. Timeclock for hourly employees – discussion and possible action
 - i. The board is considering getting a time clock for the patrolman and other hourly casual employees and found an online program that may work; the board discussed some options and will get some more information

11. Reports

- a. Fire & Ambulance Report
 - a. New Auburn Fire – Mr. Albrecht reports the fire department made \$19,500.00 on the raffle and they plan to buy two portable defibrillators, medbags and supplies with the funds.
 - b. Chetek Ambulance – Supervisor Hanson reports they are meeting with the billing company with a few questions; working on the budget
 - c. Chetek Fire – Supervisor Hanson reports they are looking at scuba packs; things are going out of service and will need to be replaced
- b. Board Member Reports
 - a. Supervisor Nyhagen – has received a number of phone calls about the weight limit on 29th Street and has been telling people that nothing is happening and it is not on the agenda this month
 - b. Supervisor North – Consultant LaFond sent the preliminary equalized values; received an email from Attorney Konopacki that included a letter he wants to send out to the sand companies and asked the clerk to forward it to the entire board; with the bids approved tonight, the board will have to transfer funds to pay for the projects and should consider a resolution
 - c. Supervisor Plummer – Mrs. Jorstad called the other day and a company in Barron could do some signage for the rock at the hall – 12”x20” is about \$60. There was a meeting on July 11 at the Government Center on a request for more reclamation planning and asked the clerk if the board received the final result from the committee. The clerk has not.

- d. Supervisor Hanson – has not seen any issues on Barron/Dunn with the culverts after one had been dug out and we should be able to proceed with paving
 - a. Chairman Trowbridge – asked Patrolmen Harelstad and Craton to look at Kolwitz’s driveway that wants to be annexed in the town as a road. The board discussed if the town would take over from Barron/Dunn Avenue to 1st Avenue which would be one mile.
- 12. Other Administrative Matters
 - a. Next Meeting Agenda Items
 - a. ATV Signage discussion – 2017 Act 193
 - b. Discussion and possible action on Kolwitz road – Barron/Dunn Avenue to 1st Avenue
 - c. Timeclock discussion and possible action
 - d. Discussion and possible action on speed signs
 - e. Generator discussion and possible action
 - f. Discussion and possible action on a resolution to transfer funds from PVG accounts for 2018 road projects
 - b. Authorize Payment of Bills: Motion by Trowbridge second by Nyhagen to pay bills. Motion carried, unanimous yes vote.
- 13. Adjournment: Motion by Trowbridge second by North to adjourn at 7:25 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting
Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County