

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday November 13, 2018 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 8 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolmen Art Harelstad, Jr. and David Craton.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by Plummer to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
 - a. Resident Cathy Albrecht – when we do the cleanup weekends, why is the dumpster inside the building? People weren't able to see it. Chairman Trowbridge says it's put inside in case there is bad weather. They can look into setting it outside. The board also needs to make sure there is an attendant on site for every clean up otherwise we will not have it.
 - b. Resident Al Nyhagen – should there be signs by the Amish School on 1st Avenue? Chairman Trowbridge says the school is the reason they lowered the speed limit to 45 MPH but doesn't recall there being any signs. Patrolman Harelstad says he thought there was but will check. If not he will get some.
 - c. Darryl Dahl – Dovre Resident and member of the Chetek Area Chamber of Commerce and are looking for donations for the Liberty Days fireworks. It's about \$11,000 per year and City of Chetek covers 1/3 of it and is asking area towns for donations and will plan on fundraising for the rest of it. They are looking for support on an annual basis so they can figure out what they will need to ask for in donations.
3. Building Inspector Report
 - a. Chad Frami – slab poured, addition rough ins all in, insulation complete
 - b. Rodney Gunn – framing and electrical rough ins complete
4. Approve Minutes of October 9, 2018 Regular Meeting: Motion by Nyhagen second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote
5. Approve Minutes of October 16, 2018 Special Meeting: Motion by Trowbridge second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote. Supervisor North will abstain as he was absent from the meeting.
6. Approve Minutes of November 7, 2018 Budget Workshop Meeting: Motion by North second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
7. Financial Report: Motion by Nyhagen second by Plummer to approve the financial report as presented. Motion carried, unanimous yes vote.
8. Treasurer's Report: Motion by North second by Nyhagen to approve the treasurer's report as presented. Motion carried, unanimous yes vote.

9. Set Date for Next Meeting: Tuesday December 11, 2018 at 6:00 p.m. for the regular monthly meeting.

10. Town Patrolman Report

- a. The generator discussed and approved at the special meeting last month was purchased and the electrical was installed. The Patrolmen tested it and it works and it will be kept inside out of the weather for storage. The bolt bins and bolts were received and installed. All equipment has been serviced and is ready for winter. The traffic counter was set on Novak road where Piranha is looking to put their box culvert and there were 137 cars/day average. Eco tree care has all the trees taken care of and they did a good job. Barron County Town Appreciation Days is this Thursday

11. Old Business

- a. Public Nuisance Mailing – update and landowner response
 - i. 4 SS – nothing has changed. The board directs the clerk to check with the attorney to see if there is anything else we can do
 - ii. 25 ¼ St – Clerk will send another letter
 - iii. 2851 1st Avenue – landowner told the board it would be cleaned up by November 1. The landowner is present and says he will need more time to clean up. Also says it will never be completely clean because he continually has materials coming in and asked what he can do to appease the board. There was a suggestion made of putting up a privacy fence. The landowner is working on putting up a fence. The board will revisit at the next monthly meeting
- b. Discussion and possible action on purchase or upgrade of clerk/treasurer computer equipment
 - i. The clerk recently discovered one of the computer monitors quit working. She also reported the tax software is installed on an older computer and wanted Citizens to take a look at it to make sure it would still run okay. Citizens looked at the computer and saw it could use some upgrades. They presented the clerk with a quote which was passed along to the board. This included parts, labor and a new monitor. Motion by North second by Nyhagen to purchase the items for the computer. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.
- c. Update from Piranha Proppant on box culvert and conveyor project
 - i. Nothing much is happening now. Piranha is now working with Morgan Parmley, who is the town engineer, on this project. The chairman is also working with the attorney to ensure things are compliant
- d. Discussion and possible action on cold storage shed
 - i. Chairman Trowbridge says after discussions at the budget workshop \$50,000 was budgeted. Supervisor Hanson talked with a few contractors to get an idea on cost and it would be between \$38,250-\$45,250 for the building, concrete and electrical and doing our own prep work. If approved this would mean all equipment would be stored on property in an enclosed building.

12. New Business

- a. Discussion and possible action on restating the driveway ordinance
 - i. The board is looking at updating the driveway ordinance and would like a few examples of driveways to help with wording and content of the ordinance.

Supervisor Nyhagen will gather a few examples and will be on the agenda for discussion at the next regular monthly meeting

- b. Discussion and possible action on the Restated Nonmetallic Mining Ordinance
 - i. Attorney Konopacki has been working to redraft the Restated Nonmetallic Mining Ordinance. Last week he sent a draft for the board to review. The board has lots of questions about the draft of the ordinance – fees and fines, hours and days of operations, etc. Chairman Trowbridge suggests the board members mark up the draft with their questions and will call a special meeting after the meeting of the town electors to compile and send back to Attorney Konopacki for review. The board members agreed to have their prepared questions ready.
- c. Discussion and possible action on creating designated funds accounts with Security Bank
 - i. Supervisor North states the board agreed at the budget workshop that designated accounts should be set up to allocate funds for vehicle replacement, bridge repair, emergency road fund and new equipment funds. Motion by North second by Nyhagen to set up these four designated fund accounts with Security Bank. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.
- d. Discussion and possible action on the purchase of a ditch mower
 - i. Chairman Trowbridge reports that at the budget workshop the board decided to put the purchase of the ditch mower on hold and focus on getting the pole shed up.
- e. Discussion and possible action on Piranha PVG expansion and sending letters to qualified participants
 - i. In the past the clerk sent the letter to the eligible residents but the operating agreement states the sand company is responsible. Supervisor Plummer asked if there would be a way we could confirm the letters were sent and Chairman Trowbridge said they would probably be sent certified and we should get a copy. The board anticipates the 5 year countdown would start when the NR135 is approved. After further discussion, the board would like Piranha to send the letter to the residents and request it be sent certified and a list of the residents sent to the town and directed the clerk to contact Piranha.

13. Reports

- a. Fire & Ambulance Report
 - a. New Auburn Fire – Al Albrecht reports Tom Bischel was reappointed, the fire hall has been paid off, the budget was passed and the numbers were sent to the clerk. Supervisor Plummer also reports that wages were reviewed and increased
 - b. Chetek Ambulance – Supervisor Hanson reports the Ambulance Committee met to review the audit report and are looking at changing the pay scale for ambulance workers to simplify payroll. They are also looking into how subsidies are determined
 - c. Chetek Fire– Supervisor Hanson – nothing to report
- b. Board Member Reports
 - a. Supervisor Nyhagen - nothing
 - b. Supervisor North – going to Barron County Town Days, has been working on the budget and getting ready for budget hearing
 - c. Supervisor Plummer - nothing
 - d. Supervisor Hanson - nothing

- e. Chairman Trowbridge – talked to the New Auburn Fire Department about blasting culverts out that have been clogged and they can, but it got cold so it might have to be done in the spring. They will charge an hourly rate and think it would be about \$250/hour

14. Other Administrative Matters

a. Next Meeting Agenda Items

- a. Discussion and possible action on a donation to Chetek fire works
- b. Discussion and possible action on the municipal tax collector bond with a presentation by Ms. Inez North from Security Bank
- c. Discussion and possible action on restating the driveway ordinance
- d. Piranha PVG update
- e. Box culvert update from Piranha
- f. Update from town engineer box culvert
- g. Attorney update on projects
- h. Public Nuisance Mailing – update and landowner response

- b. Authorize Payment of Bills: Motion by Trowbridge second by Nyhagen to pay bills. Motion carried, unanimous yes vote.

15. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 7:36 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dovre Barron County