

TOWN OF DOVRE  
TOWN BOARD MEETING

The Dovre Town Board met immediately after the Special Town Meeting of the Electors on Wednesday December 19, 2018 at the Dovre Town Hall located at 304 25 ½ Street for a Special Town Board Meeting. Five Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 6:03 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolmen Art Harelstad and Dave Craton.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by Nyhagen to approve the agenda as presented. Motion carried, unanimous yes vote.
2. New Business
  - a. Set date for caucus: Wednesday January 16, 2019 at 6:00 p.m. for the Caucus
  - b. Presentation by Piranha’s culvert project engineer Zech Gotham: Engineer Gotham with Morgan Parmley, Paul Mumm with Stout Construction and Tom Olson and Jason Hanson with Piranha were present.
    - i. Chairman Trowbridge starts by saying when the board started this whole process everyone met at the project site and Mr. Gotham asked Chairman Trowbridge if he was the engineer for the town, would he be able to do the engineering for the project and Chairman Trowbridge said yes. When this got brought up at the next board meeting, the board didn’t think the engineer could work for both the Town and Piranha. Engineer Gotham is in charge of engineering for this project and the Town is looking to hire a different engineer to represent the Town to review the project. Engineer Gotham says his job is to design the road for safety and to the town road standards no matter who he is working for. The purpose of the project is to accommodate Piranha in the best interest of the town. Supervisor Nyhagen says according to our attorney the town is giving Piranha privilege on the project and the project costs will not go through the town. Engineer Gotham says there are a couple ways to look at it – as a town project or as a developer’s project. Supervisor North asked Chairman Trowbridge if he had contacted the town attorney yet about setting up a meeting with Piranha and their attorney to come up with a road privilege agreement. Chairman Trowbridge said no he hadn’t yet and asked the Piranha representatives present if they could work on scheduling something soon. Engineer Gotham says the preliminary work on the project is done and can give the board something to look at if they want. The board discussed the design plan and different options with engineer Gotham who said he would have a more final plan ready for the January regular board meeting.
  - c. Discussion and possible action on a balance due on an invoice from Monarch Paving
    - i. The board reviewed the bill submitted by Monarch and compared it to the square yards breakdown sent over by Mr. Gangnon. The board agreed Monarch did the work and approved payment of the balance due. Motion by Trowbridge second by North to approve the balance due from the last road project in the amount of \$5,446.83. Roll call

vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.

- d. Discussion and possible action on a proposal to switch banks for the town accounts
    - i. Supervisor Nyhagen was curious about the interest rates the town was receiving from Security Bank when the board was discussing opening designated fund accounts. He talked to a few banks and First Bank in Chetek was offering 2.27% interest. The board discussed this rate compared to Security Bank's and will request proposals from Security Bank, Sterling Bank and First Bank of Chetek. The board directs the clerk to write a letter and Supervisor Nyhagen will hand deliver them.
  - e. Convene into closed session: Motion by Nyhagen second by Trowbridge to convene into closed session and invite Patrolmen Harelstad and Craton, Clerk/Treasurer Kelly Phillips and engineer representatives from MSA, CBS Squared and CORRE Inc. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.
    - i. The board will consider convening into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discussion on Patrolman Craton's health insurance, discussion on Patrolman Harelstad's retirement, discussion on the clerk/treasurer's employment contract and participation in the WRS, discussion on hiring an engineer to represent the town for Piranha's culvert project.
  - f. Reconvene into open session: Motion by Plummer second by North to reconvene into open session. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried. Motion by North second by Trowbridge to approve Patrolman Harelstad's request to have his annual retirement contribution by the town as written in the employment contract to be paid directly to him this year with the appropriate payroll taxes taken out. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried. Motion by North second by Nyhagen to approve monthly payment of Patrolman Craton's health insurance in the amount of \$370.50 and also provide payment of his deductible not to exceed \$3,000.00. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried. Motion by Nyhagen second by Trowbridge to remove the stipulation in the Clerk/Treasurer's employment agreement that increases follow Barron County's and instead will be based on an annual review with the board. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Abstain. Motion carried.
3. Adjournment: Motion by North second by Hanson to adjourn at 8:30 p.m. Motion carried, unanimous yes vote

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dovre Barron County