

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday January 8, 2019 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. 8 Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Mitch Hanson and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman David Craton. Supervisor North was absent.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by Nyhagen to approve the agenda as presented.
2. Public Input
 - a. Resident Al Nyhagen would like the board to discuss Anderson Lane with the attorney
3. Building Inspector Report
 - a. Chad Frami; slab poured, addition rough ins all in; insulation complete
 - b. Rodney Gunn, footings, foundation, floor, framing, electric roughins complete and insulation complete
4. Approve Minutes of December 11, 2018 Regular Meeting: Motion by Nyhagen second by Trowbridge to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Approve Minutes of December 19, 2018 Special Meeting: Motion by Trowbridge second by Hanson to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Financial Report: Motion by Trowbridge second by Nyhagen to approve the financial report as presented. Motion carried, unanimous yes vote.
7. Treasurer's Report: Motion by Nyhagen second by Plummer to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
8. Set Date for Next Meeting: Tuesday February 12, 2019 at 6:00 p.m. for the regular monthly meeting.
9. Town Patrolman Report
 - a. Patrolman Craton has been keeping the roads plowed and the problem areas sanded and keeping the ice to a minimum
 - b. Patrolman Craton reports he has been having issues with sand plant employees coming to get sand and using the loader and is trying to come up with a plan to have one person loading and have set hours; the question of getting exterior cameras also came up
10. Old Business
 - a. Update from Piranha Proppant on box culvert and conveyor project. Tom Olson with Piranha, Paul Mumm with Stout Construction and Zech Gotham with Morgan Parmley Engineers were present to give an update on the box culvert and conveyor project.
 - i. Mr. Olson has been in contact with Piranha's attorney and knows he has been in touch with the town attorney and he is just waiting back for some times to set up when everyone can meet. Engineer Gotham is here with an update on the

project and gave plans to the board to review. The plan proposes a posted speed limit of 45 MPH near the project site, shows how much of the road will be disturbed and shows a box culvert with the openings 1' outside of the right of way so they openings will be on Piranha's property. Mr. Gotham also discussed the slopes and blending out the hills. Supervisor Hanson asked about cutting down the hills to the north and using as fill instead of raising the road and Mr. Gotham says that would lengthen the project and cost more

- b. Discussion and possible action on restating the driveway ordinance
 - i. Table until next month
- c. Discussion and possible action on restating the non-metallic mining ordinance
 - i. Attorney Konopacki was present by telephone and stated that he made a few changes based on the last discussion with the board and wanted to check in one more time before the board took action. He also states there are a number of things in this ordinance that generates some leverage within the power of the town. The board will put this on the agenda for February and Attorney Konopacki will take one last look at the ordinance and will send over any other recommendations
- d. Discussion and possible action on moving town bank accounts
 - i. Supervisor Nyhagen had received interest rates from Bank First, Sterling Bank and Security Bank. Motion by Trowbridge second by Nyhagen to have the clerk/treasurer contact Sterling Bank to verify the information they provided to the board and ask questions related to the accounts.
- e. Discussion and possible action on engaging with Clifton Larson Allen for the 2018 audit. Clifton Larson Allen sent an engagement letter to the clerk/treasurer to perform the Town's annual audit. Motion by Trowbridge second by Plummer to use Clifton Larson Allen for the annual audit. Motion carried, unanimous yes vote.

11. Reports

a. Fire & Ambulance Report

- a. New Auburn Fire – Al Albrecht reports there is a meeting a week from Thursday
- b. Chetek Fire and Ambulance – Supervisor Hanson reports the fire & ambulance meetings will be at the end of January

12. New Business

- a. Discussion and possible action on lands subject to Piranha's operations agreement and eligible for the Property Value Guarantee. The board is looking for a list of landowners instead of parcel numbers and requests Piranha provide the board with that information
- b. Discussion and possible action on a Town recycling program
 - i. The board is looking at setting up a recycling program for the town residents. There is recycling in Chetek supplied by Barron County and the taxpayers are charged for it on their tax bills. The board is considering options for recycling. The board discussed this option and agreed to give it some thought and discuss as an agenda item at the next monthly meeting.
- c. Discussion and possible action on purchasing mailboxes
 - i. Supervisors Nyhagen and North proposed purchasing the swinging steel arm for mailboxes to help prevent damage to mailboxes during plowing. The landowner would need to pay for the mailbox and post. The board discussed this option

and agreed to give it some thought and discuss as an agenda item at the next monthly meeting.

- d. Discussion and possible action on an annual garbage rebate
 - i. The board is looking to give back to the towns people with the funds the town has received from an increase in property taxes because of the sand plants. Supervisor Nyhagen suggests giving a garbage rebate after the end of the year when the town knows what funds we've got available. The board discussed this option and agreed to give it some thought and discuss as an agenda item at the next monthly meeting.
- e. Update on the recall petition for the Town Board
 - i. Supervisor Nyhagen reminded the board of his report from the previous monthly meeting that resident Glenn Perry called Supervisor Nyhagen and said they did such a poor job on 5th Avenue and was going to start a petition to recall the whole board. No one has heard anything yet
- f. Convene into closed session: Motion by Trowbridge second by Nyhagen to convene into closed session and invite the clerk/treasurer. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Absent; Plummer - Yes; Hanson - Yes. Motion carried.
 - i. The board will consider convening into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Review of Clerk/Treasurer.
 - ii. And section 19.85 (1) (g) for purposes of conferring with legal counsel for the town regarding oral or written advice concerning an agreement with Piranha for construction of a box culvert and conveyor across a town road and meeting with Piranha representatives
 - iii. Reconvene into open session: Motion by Trowbridge second by Nyhagen to reconvene into open session. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Absent; Plummer - Yes; Hanson - Yes. Motion carried. Motion by Nyhagen second by Trowbridge to increase the clerk/treasurer's pay by 5% for a total of \$21,000.00 for 2019. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Absent; Plummer - Yes; Hanson - Abstain. Motion carried. Motion by Nyhagen second by Trowbridge to make a 3% contribution to the clerk/treasurer's retirement fund. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Absent; Plummer - Yes; Hanson - Abstain. Motion carried.

13. Reports

- b. Board member reports
 - a. Supervisor Nyhagen – Prairie Lake built a cold shed without a concrete floor, is that something we would want to do? Chairman Trowbridge doesn't like it if someone needed to work on equipment. Supervisor Hanson doesn't see a problem with having gravel with what we would use it for and can always put it in later.
 - b. Supervisor North – absent
 - c. Supervisor Plummer – asked about the meeting in Eau Claire for board members. The clerk/treasurer hasn't seen anything yet but will sign up those that are interested. The clerk/treasurer also reports all board members have completed the board of review training in 2018.

- d. Supervisor Hanson - nothing
 - e. Chairman Trowbridge – nothing
14. Other Administrative Matters
- a. Next Meeting Agenda Items
 - a. Discussion and possible action on restating the driveway ordinance
 - b. Discussion and possible action on restating the non-metallic mining ordinance
 - c. Discussion and possible action on lands subject to Piranha’s operations agreement and eligible for the Property Value Guarantee
 - d. Discussion and possible action on a Town recycling program
 - e. Discussion and possible action on an annual garbage rebate
 - f. Discussion and possible action on purchasing mailboxes
 - g. Discussion and possible action on increasing the hourly wage for election workers
 - b. Authorize Payment of Bills: Motion by Trowbridge second by Hanson to pay bills. Motion carried, unanimous yes vote.
15. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 8:22 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting
Kelly Phillips
Clerk/Treasurer
Town of Dovre Barron County