

TOWN OF DOVRE  
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Wednesday February 13, 2019 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Six (6) Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Dean Trowbridge called the meeting to order at 6:07 p.m.

Roll call: Supervisors – Al Nyhagen – James Plummer – Dan North and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman David Craton. Supervisor Hanson arrived at 6:28 p.m.

Pledge of Allegiance

1. Approval of Agenda: Motion by Trowbridge second by Plummer to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input - none
3. Building Inspector Report
  - a. Chad Frami – slab poured, addition rough ins all in, insulation complete
4. Approve Minutes of January 8, 2019 Regular Meeting: Motion by Trowbridge second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote. Supervisor North abstained.
5. Approve Minutes of January 23, 2019 Special Meeting: Motion by North second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Approve Minutes of February 6, 2019 Special Meeting: Motion by North second by Plummer to approve the minutes as presented. Motion carried, unanimous yes vote.
7. Financial Report: Motion by Nyhagen second by Trowbridge to approve the financial report as presented. Motion carried, unanimous yes vote.
8. Treasurer’s Report: Motion by North second by Trowbridge to approve the treasurer’s report as presented. Motion carried, unanimous yes vote.
9. Set Date for Next Meeting: Tuesday March 12, 2019 at 6:00 p.m. for the regular monthly meeting.
10. Town Patrolman Report
  - a. Patrolman Craton has been plowing a lot of snow and ended up using almost all the sand during the rainstorm a couple of weeks ago and hopes the snow quits soon so he can catch up. He has ordered 4 loads of salt sand from Barron County and has received one so far. Patrolman Craton also mentioned there are residents who plow their own driveways and push snow into the road and asked if anything can be done about it. Supervisor Plummer says it’s against the law. Chairman Trowbridge asked if the board should even get involved and to maybe send the sheriff instead. Chairman Trowbridge has made contact with a couple of the residents and it was not good. After discussion, the board directs the clerk to contact the Chetek Alert and ask them to put a special announcement or article in the upcoming edition. Patrolman Craton also reports he has been plowing for town of Sampson since their only truck broke down. There are two

trailers at Karshbaums and only one fire number. Chairman Trowbridge will look into it and talk to Building Inspector Dostal. Supervisor North asked how much salt sand has been spread this year and Patrolman Craton says he spread 80 or 90 ton that Monday with the ice and about 100 ton total this year

#### 11. Old Business

- a. Update from Piranha Proppant on box culvert and conveyor project
  - i. Engineer Gotham was present along with Piranha representatives Jason Hanson and Tom Olson. Mr. Paul Mumm was representing Stout Construction. Mr. Gotham brought an estimate of cost for the box culvert project and the portion of the road the town wants to repair. The board discussed the cost and the extent of the project. Chairman Trowbridge asked where Piranha wants to be after tonight and they said as far as possible. At this time they don't see any issues with the project or the cost and neither does the board. Chairman Trowbridge and Supervisor Hanson had a call with Town Attorney Konopacki who sent a redline version of the agreement back to Piranha's attorney for review. Chairman Trowbridge states that the next step is to get an agreement on both sides from the attorneys.
- b. Discussion and possible action on restating the driveway ordinance: Supervisor Nyhagen is still looking at the ordinance from Rockland and there are some things that he would like to include in Dovre's
- c. Discussion and possible action on restating the non-metallic mining ordinance: The board has been reviewing updates discussed with Attorney Konopacki and received a clean final version earlier in the month. Motion by North second by Trowbridge to approve Ordinance 2019-01 Non-Metallic Mine Operators License Ordinance. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.
- d. Discussion and possible action on moving town bank accounts: The board discussed moving town funds to Sterling Bank and the question of additional insurance for deposits (PUD LOC) came up. Clerk/Treasurer Phillips talked to Alex Swanson from Sterling Bank and they will provide the additional insurance at no additional cost. They also offer direct deposit and transfers between bank accounts. The clerk feels there is nothing that would change the banking functions. Supervisor North asked about direct deposits from the state and the clerk suggested keeping the general account open at Security Bank until everything is switched over. Motion by Nyhagen second by Hanson to approve the transfer of banking from Security Bank to Sterling Bank and advises the clerk has 90 days to transfer everything. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - No; Plummer - Yes; Hanson - Yes. Motion carried.
- e. Discussion and possible action on lands subject to Piranha's operations agreement and eligible for the Property Value Guarantee: Representatives from Piranha are still working on this and plan on following the current agreement that only residents that have not been offered participation in the PVG program to participate. Chairman Trowbridge says getting this and other things agreed upon and signed is part of the holdup with the box culvert. Supervisor Nyhagen asked about Anderson Road and the attorneys for Piranha and the Town have different opinions Piranha's responsibility for that road.

- f. Discussion and possible action on a Town recycling program
  - i. Supervisor North contacted the Village of New Auburn and they have garbage and recycling drop boxes and their yearly expenditures is about \$18,000 which is not through the county but provided by a private company There is county-provided recycling at places around the county and the residents have a special charge on their taxes and Supervisor North says that charge will not be removed because it is a special county provided service and was agreed on in the 90s.
- g. Discussion and possible action on purchasing mailboxes
  - i. The board discussed having the swinging mailbox arms available for town residents and Supervisor Nyhagen talked to the manufacturer in Cameron that makes the arms. Motion by Trowbridge second by Nyhagen to purchase five (5) swinging arms to have available for residents. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.
- h. Discussion and possible action on increasing the hourly wage for election workers
  - i. Supervisor Nyhagen recuses himself from the discussion. The Town of Dovre pays \$10.00 per hour for election inspectors and \$12.00 per hour for chief inspectors. The board reviewed a survey of wages from local towns. Motion by North second by Trowbridge to increase election inspector wages to \$12.00 per hour and chief inspectors to \$15.00 per hour. Roll call vote - Trowbridge - Yes; Nyhagen - Abstain; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried.

## 12. New Business

- a. Discussion and possible action on purchasing exterior security cameras for the town hall and shop: The board discussed purchasing exterior cameras for the town hall and shop to monitor both driveways, the entrance to the town hall and the salt shed. The clerk gave a few recommendations to review and the board will consider them. Supervisor North asked if the recordings would be part of the Freedom of Information Act and could be subpoenaed. The clerk and board were unsure so Chairman Trowbridge will contact Attorney Konopacki.

## 13. Reports

- a. Fire and Ambulance Report
  - i. New Auburn Fire Department – nothing
  - ii. Chetek Fire Department – nothing
  - iii. Chetek Ambulance - nothing
- b. Board member reports
  - i. Supervisor Nyhagen – has received calls from residents and a bus lady called about icy roads and Mr. Bitney said Dovre is doing the best job of every town. Clerk/Treasurer Phillips also says she has heard good things about Dovre’s snow removal and road care.
  - ii. Supervisor North – has been working on a budget amendment and should have something available for the March meeting. Saturday he is going to Cumberland for the Towns Association meeting.
  - iii. Supervisor Plummer – wondering where the town was at with the speed limit sign on the haul routes. The board discussed revisiting purchasing the radar speed limit signs
  - iv. Supervisor Hanson – nothing

- v. Chairman Trowbridge - nothing
14. Other Administrative Matters
- a. Next Meeting Agenda Items
    - i. Discussion and possible action on restating the driveway ordinance
    - ii. Discussion and possible action on a Town recycling program
    - iii. Discussion and possible action on an annual garbage rebate
    - iv. Discussion and possible action on purchasing exterior security cameras for the town hall and shop
    - v. Resolution for 2018 budget amendment
    - vi. Discussion and possible action for hourly billing rates for equipment
  - b. Authorize Payment of Bills: Motion by Trowbridge second by Nyhagen to authorize payment of bills. Motion carried, unanimous yes vote.
15. Adjournment: Motion by Trowbridge second by North to adjourn at 7:46 p.m.

Minutes are not official until approved by the board at the next meeting  
Kelly Phillips  
Clerk/Treasurer  
Town of Dovre Barron County