

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday July 9, 2019 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Three (3) Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Supervisor North called the meeting to order at 6:05 p.m. and will be the acting chair since Chairman Trowbridge is absent

Roll call: Supervisors – Cody Nyhagen – Dan North – James Plummer and Mitch Hanson are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Dan Hetke. Chairman Trowbridge was absent.

Pledge of Allegiance

1. Approval of Agenda: Motion by Hanson second by Plummer to approve the agenda as presented. Motion carried, unanimous yes vote.
2. Public Input
 - a. Resident Al Albrecht asked about the bill paid to Morgan Parmley he saw on the treasurer's report and if Piranha had paid their portion. The clerk said yes, \$5,074.00
3. Building Inspector Report
 - a. Carol Carlson – Addition walls poured, building has been gutted, all rough-ins complete and insulated
 - b. Supervisor Nyhagen asked if 2993 had got a building permit as it looks like there construction going on at the property. Supervisor North will check with the town building inspector.
4. Approve Minutes of June 11, 2019 Regular Meeting: Motion by Plummer second by Nyhagen to approve the minutes as presented. Motion carried, unanimous yes vote.
5. Financial Report: Motion by North second by Plummer to approve the financial report as presented. Motion carried, unanimous yes vote.
6. Treasurer's Report: Motion by Plummer second by Hanson to approve the treasurer's report as presented. Motion carried, unanimous yes vote.
7. Set Date for Next Meeting: Tuesday August 13, 2019 at 6:00 p.m. with road inspections at 5:00 p.m.
8. Town Patrolman Report: Patrolman Hetke shares that Art Harelstad has been helping a day or two a week. Barron County called and asked if we were going to do any striping this year so he talked to Supervisor Hanson and Mr. Harelstad and they recommend not striping chip sealed road this year. Supervisor North says Barron Dunn and 5th Ave need to be done since they just got paved. Patrolman Hetke reports those two road total 1.75 miles and recommend using water base not epoxy which is about \$500.00/mile. He also noticed there's some faded striping that should be restriped and that's about 3 miles. Patrolman Hetke recommends the 1.75 miles of new road and 3 miles of faded to be striped this year. Motion by North second by Hanson to approve the striping. Roll call vote - Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Chairman Trowbridge was absent. Motion carried. Patrolman Hetke also ordered 6 loads of gravel and 4 loads of cold patch. The patrolman from New Auburn asked if Patrolman Hetke

could mow a part of the road that belongs to them and he was wondering if Dovre should bill them. Supervisor North asked Mr. Harelstad if New Auburn has done work for Dovre in the past and if they billed the town and Art says sometimes they do stuff for Dovre and we have never seen a bill. At this time no invoice will be issued to New Auburn.

9. Discussion and possible action on driveway permits: The board received a driveway permit from Ms. Anderson Monday night but there isn't enough information on the application to approve it. The board directs the clerk to email the landowner and let her know and Patrolman Hetke will look at it and call the landowner on Wednesday.

10. Reports

a. Fire and Ambulance Report

- i. New Auburn Fire Department– Al Albrecht reports the meeting is a week from Thursday. Supervisor Plummer reports that volunteer fire departments are trying to get updated with the rules and regulations with the department of labor. There are two parts – professional and volunteer fire fighters and OSHA wants all of the rules and regulations connected
- ii. Chetek Fire and Ambulance – Supervisor Hanson reports they are updating equipment as needed and have not made any headway as far as integrating fire and ambulance departments

b. Board member reports

- i. Supervisor Nyhagen – going to the WISLR/PASER class August 2
- ii. Supervisor Plummer – Drove by 5th Avenue where all the water was and it looks pretty good and he was surprised it hasn't broken up more than it has. There is still water at the 3 ½ intersection. Supervisor Plummer thinks Jerome's turkey piles are running into the creek and thinks it's going to make the water dirty and wants the board to do something about it – condemn it or make them build a berm around it. The board will look into testing the water around the area before talking with the company or sending them a letter
- iii. Supervisor Hanson – The board had directed the clerk to have a letter delivered by the sheriff's department to the property across from Klandermans that was involved in the public nuisance complaint but when he went to the office he was told there are 3 trailer houses on the property with only one fire number. How do they know it's the right one? The bigger question is why there aren't more fire numbers. Mr. Harelstad says the county issues the fire number. The board directs the clerk to contact Dave Gifford at the county zoning department to see what can be done.
- iv. Supervisor North – the state budget was passed and the GTA increased \$239/mile but not sure when it starts. The clerk states the state will send a letter when this will start and how much the payments will be.
- v. Chairman Trowbridge – absent

11. Old Business

- a. Discussion regarding the pole shed project: Supervisor Hanson looked into this a little more and states if the town stays under 25,000 cubic feet it can be built this year and will be under budget. It will be smaller than what they thought because that size exceeded the budget and also the state plans will not be approved in time to build it this year. Resident Al Albrecht said that he made a motion to build a 40'x50' shed for under

\$50,000 so doesn't the board have to go by that? The clerk will check with the attorney and see if that is a recommendation from the electors or something the board has to do.

- b. Discussion and possible action on adopting a security camera policy: The board reviewed Attorney Konopacki's comments and the clerk will send back with comments for his review.
- c. Discussion regarding the 5th Avenue LRIP Project: While submitting the requested information, the clerk found the project needs to be certified by a professional engineer. Supervisor Hanson spoke with Mark Servi from Barron County since he helped apply for the funds and said he doesn't do that but Dovre's town engineer should be able to if he is a professional engineer. The clerk contacted Mr. Gotham and he said he could take a look at it, the cost would be \$500-\$700 and he could have it by the August town meeting. Supervisor North suggests using LRIP funds for gravel projects in the future so they won't need certification but Mr. Harelstad says that the LRIP projects cannot be done with the town's equipment so they still get you.

12. New Business

- a. Discussion on the town's portion of the Piranha box culvert project: Supervisor North reports that Piranha will do everything on their dime this year and the town would bid the blacktop next year and says the cost should be pretty equitable. This Friday morning at 10 a.m. a meeting will be scheduled to meet with Piranha, Patrolman Hetke and representatives from the board.
- b. Discussion and possible action on junk permits: The board was presented with a permit from Hometown Machine & Repair in New Auburn to review. The board has additional questions and requests more information before approving the permit so this will be tabled until the August meeting. The board directs the clerk to contact the applicant and let them know there are additional questions.
- c. Discussion and possible action on removing Supervisor Al Nyhagen as an account signer and adding another supervisor: The board has Supervisors 1, 2, the Chairman and the Clerk/Treasurer as authorized signers at Sterling Bank, but since Supervisor Al Nyhagen resigned and Supervisor Cody Nyhagen was nominated, the paperwork needs to be changed. Motion by North second by Hanson that the signatures for the bank accounts at Sterling Bank remove Al Nyhagen and add Cody Nyhagen. Roll call vote - Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Chairman Trowbridge was absent. Motion carried.
- d. Discussion and possible action of additional 2019 road projects: Supervisor Hanson suggests that since it is so late in the year that the remaining funds should be rolled over to next year. Patrolman Hetke will be rerating the roads in the fall and the town can redo the 5 year road plan now that they have a better handle on what has been done and what they want to do going forward. Supervisor North states that something will need to be done with Anderson Lane next year and Supervisor Hanson says it is on the schedule to be crack filled and chip sealed next year.
- e. Discussion and possible action on a letter of support for rail reconnection: The board received an email from Northern Industrial Sands requesting a letter of support be sent to the Barron County administrator requesting support of reconnecting the rail lines in

Cameron. Motion by Hanson second by North to approve and sign a letter of support for the reconnection of the rail lines. Motion carried, unanimous yes vote.

13. Other Administrative Matters

- a. Next Meeting Agenda Items
 - i. Discussion regarding the pole shed project
 - ii. Discussion and possible action on adopting a security camera policy
 - iii. Discussion and possible action on junk permits
 - iv. Haul routes maintenance
 - v. Jeromes turkey piles
 - b. Authorize Payment of Bills: Motion by Plummer second by Hanson to pay bills. Motion carried, unanimous yes vote.
14. Adjournment: Motion by North second by Hanson to adjourn at 7:47 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dovre Barron County