

TOWN OF DOVRE
TOWN BOARD MEETING

The Dovre Town Board met at 6:00 p.m. on Tuesday September 10, 2019 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Five (5) Town of Dovre Residents and Guests signed in and were present. Names of persons present at the meeting are on file with the Clerk/Treasurer.

Chairman Trowbridge called the meeting to order at 6:00 p.m.

Roll call: Supervisors – Cody Nyhagen – Dan North – James Plummer – Mitch Hanson and Chairman Dean Trowbridge are all present. Also Present - Clerk/Treasurer – Kelly Phillips and Patrolman Dan Hetke.

1. Pledge of Allegiance
2. Approval of Agenda: Motion by North second by Nyhagen to approve the agenda as presented. Motion carried, unanimous yes vote.
3. Public Input
 - a. Cathy Albrecht – asked how long the town is going to pay for two patrolmen. Her understanding is Art was going to work two days a week until Dan was up to speed and is wondering how long that will take.
4. Building Inspector Report
 - a. Carol Carlson – repairs and addition, addition walls poured, building has been gutted, all roughins complete and insulated
 - b. Christy Burkholder – addition, deck, reside house
 - c. Christy Burkholder – garage addition
 - d. Joe Linn - addition
 - e. John Jabernakci – post frame building
 - f. Jacob Knight – entryway
5. Approve Minutes of August 13, 2019 Regular Meeting: Motion by Trowbridge second by North to approve the minutes as presented. Motion carried, unanimous yes vote.
6. Financial Report: Motion by North second by Plummer to approve the financial report as presented. Motion carried, unanimous yes vote.
7. Treasurer’s Report: Motion by Trowbridge second by North to approve the treasurer’s report as presented. Motion carried, unanimous yes vote.
8. Set Date for Next Meeting: Tuesday October 8, 2019 at 6:00 p.m. for the regular monthly meeting
9. Town Patrolman Report:
 - a. Patrolman Hetke has finished the second round of mowing, Fahrner was here the end of August and the chip seal and crack fill is done. He plans on working on right of ways and getting those cleaned up from branches and debris. There is a culvert rusted out on 30th that will need to be replaced and he thinks it’s better to hire Jack Perry to do it. Patrolman Hetke has ordered a plastic culvert to put in so it won’t rust. The board is okay with it hiring Jack Perry to put in the culvert. Supervisor North recuses himself from any discussion.
10. Discussion and possible action on driveway permits
 - a. none
11. Reports

- a. Fire and Ambulance Report
 - i. New Auburn Fire – Al Albrecht - meeting next month
 - ii. Chetek Fire & Ambulance – Supervisor Hanson - Fire – there was a special meeting a couple of days ago to discuss purchasing a generator and they are going to purchase one. The cost will be \$30,000 generator + install. There have been a couple of meetings continuing to discuss combining the two services and they are still working on it. Ambulance – still talking about changing the subsidy and both departments are still working on the budgets
- b. Board member reports
 - i. Supervisor Nyhagen – nothing
 - ii. Supervisor North – in the WTA magazine the general transportation aid increase was noted, as well as an article on a new one-time program they are calling the Multimodal Local Supplement. If your project is selected it's a 90/10 split – is that something the town wants to look into? The board discussed town bridges and Supervisor North will go to the county and talk with Mr. Fedderly and Mr. Servi
 - iii. Supervisor Plummer – received a phone call from Pete Mickelson that he was having a water problem from Piranha running across their property. Supervisor Plummer talked to Jason Hanson at Piranha and they went over and took care of it
 - iv. Supervisor Hanson – none
 - v. Chairman Trowbridge – instructs the clerk to bill Stout Construction for a bucket load of cold patch to repair the road by the red barn on 24 ¾.

12. Old Business

- a. Update, discussion and possible action on 24 ¾ Street culvert project
 - i. Last Friday Supervisor Hanson and Chairman Trowbridge met with Ms. Amy Cronk with the DNR at the project. It was discovered Citizens hadn't been called. Chairman Trowbridge called them and found there may be some expense on the town's part due to the hill cut and the box culvert on the north end because Citizens wants to keep at least 40" on top of the fiber optic cable. The cost will be split between the town and Piranha because they will have to directional bore it. Chairman Trowbridge says the town's portion is estimated to be \$5,000. Ms. Cronk with the DNR says the disturbance is over an acre and if this project can ride along on the current storm water plan the town won't need another permit. She will let Chairman Trowbridge know. If they do, Chairman Trowbridge would like Engineer Gotham to draw it up if needed. Motion by North second by Plummer to draw up a storm water plan if needed not to exceed \$700.00. Roll call vote - Trowbridge - Yes; Nyhagen - Yes; North - Yes; Plummer - Yes; Hanson - Yes. Motion carried. Chairman Trowbridge would also like two volunteers from the board to work with Piranha and Stout and make sure everyone knows what is going on. Supervisor Plummer suggests Chairman Trowbridge keep working with them because he is up to date on what is going on. Supervisor Hanson volunteers. The board agrees Supervisor Hanson and

Chairman Trowbridge will meet with Piranha and Stout. Chairman Trowbridge will schedule a meeting.

- b. Schedule budget workshop date: The budget workshop will be scheduled on Wednesday October 23, 2019 at 6:00 p.m. and the public hearing will be scheduled on Wednesday November 13, 2019 at 6:00 p.m. The clerk will prepare the notices.
- c. Discussion and possible action on further work on 5th Avenue for LRIP approval: Engineer Gotham went to the site to prepare a certification and noted the gravel shoulders needed to be fixed before the town sends the certification to the state. Chairman Trowbridge asked the patrolman to add gravel where needed.

13. New Business

- a. Discussion and possible action on fall cleanup days: The town cleanup days will be scheduled for Saturday October 19th and Sunday October 20th. The clerk asked if they should have white goods or not this time. The board agreed to accept the extra goods and discussed what size dumpsters to get. The clerk will prepare the notice.
- b. Discussion and possible action on annual haul route review meeting date: Chairman Trowbridge will schedule a meeting with Northern White Sand and Northern Industrial Sand. Supervisors Plummer and North will meet with them. Chairman Trowbridge will set up the meeting and let the supervisors know.
- c. Discussion and possible action on addition to the ATV route: Resident Wayne Mittlestadt with the Chetek ATV Club and is requesting approval from the board to open an ATV route on 2 ¾ Street heading west to an existing route on 24th Street. The route is 7/10 of a mile. Residents will pay for the signs, the club will put stakes in the ground, call the utility locators, put up the signs and maintain the grass around the signs. Mr. Mittlestadt also says this would make it legal to connect to the other trail – basically a resident route. Motion by Nyhagen second by Hanson to approve the addition of the ATV route on 2 ¾ Avenue to 24th Street. Motion carried, unanimous yes vote.
- d. Discussion and possible action on switching billing from Citizens: Chairman Trowbridge reports the town received a letter to bundle services and with the bundle the town would save \$8/month. Motion by North second by Hanson to sign up for the double play bundle. Motion carried, unanimous yes vote.
- e. Discussion about transferring royalty funds to designated accounts: Supervisor North reports that as part of the 2019 budget, the board had budgeted \$100,000 to transfer to the designated accounts this year and the board needs a resolution to transfer these funds and suggests putting more into the bridge account to increase that balance. Supervisor North recommends transferring \$10,000 into the new equipment fund, \$20,000 into the emergency fund and \$70,000 into the bridge fund. The board directs the clerk to draft a resolution for the next meeting.
- f. Discussion and possible action on purchasing new tires for the pickup truck. Chairman Trowbridge reminds the board they had discussed running the old winter tires running summer and getting new winter tires for the patrol truck this year. They will just need the tires since they have the rims from the old summer tires. Supervisor Hanson says the town can get state pricing for the tires. Supervisor Hanson and Chairman Trowbridge

will look into tire prices. The board agrees Hometown will do the mounting and balancing.

14. Other Administrative Matters

a. Next Meeting Agenda Items

- i. Discussion on part time patrolman help
- ii. Discussion and possible action on participating in the multimodal local supplement program
- iii. Discussion on meeting for haul routes with Northern White Sand and Northern Industrial Sand
- iv. Discussion and possible action on a resolution for transfer royalty funds to designated accounts
- v. Discussion and possible action on purchasing new tires for the patrol truck
- vi. Discussion on fall cleanup day progress

b. Authorize Payment of Bills: Motion by Trowbridge second by Hanson to pay bills. Motion carried, unanimous yes vote.

15. Adjournment: Motion by Trowbridge second by Hanson to adjourn at 7:07 p.m. Motion carried, unanimous yes vote.

Minutes are not official until approved by the board at the next meeting

Kelly Phillips

Clerk/Treasurer

Town of Dovre Barron County