Town of Dovre Meeting Minutes for Regular Meeting

Tuesday March 9, 2021

The Dovre Town Board met at 6:00 p.m. on Tuesday March 9, 2021 at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Four (4) guests signed in and were present. Names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairman Trowbridge called the meeting to order at 6:00 p.m.
2. Supervisors: Cody Nyhagen – present, Dan North – present, James Plummer – present, Mitch Hanson – present, and Chairman Dean Trowbridge – present. Also present - Clerk/Treasurer – Louise Cody and Patrolman Taylor Whittman.
3. Pledge of Allegiance
4. Motion by Chairman Trowbridge to approve the agenda. Supervisor North requests that item 15 c. on the agenda gets moved up to 14 a. Motion by Chairman Trowbridge to approve the agenda with the change requested by Supervisor North. Second by Supervisor North. Motion carried, unanimous yes vote.
5. Cathy Albrecht questioned if the Board was going to get a PO box. Chairman Trowbridge would like to order a locked mailbox instead.
6. Building Inspector Report:

Kayla and Brandon Hertenstein: 195 24 ¾ St. Dwelling footings, foundation, underground in, all rough ins completed and insulated.

Brent Henry: 2608 ½ Ave Dwelling Footings, frost walls, plumbing in, all rough ins completed and insulated.

Caleb Trowbridge: 209 26 ¾ St. Addition Underground in, slab poured. Financial Report

1. Motion by Supervisor North to approve the minutes of the February 9, 2021 regular meeting. Second by Chairman Trowbridge. Motion carried, unanimous yes vote.
2. Motion by Supervisor North to approve the financial Report. Second by Supervisor Plummer. Motion carried, unanimous yes vote.
3. Motion by Chairman Trowbridge to approve the treasurer’s Report. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
4. Next meeting set for April 13, 2021 at 6:00 p.m. with road discussion at 5:00 pm.
5. Town Patrolperson Report: Patrolman Whittman has had to steam out a few culverts when necessary. Peterbilt needed blade tightened so County worked on it. Patrolman Whittman has started to fill potholes. Road ban signs have been put in place on Monday, March 8. Patrolman Whittman needs more signs. Chairman Trowbridge would like to put replacing the belly blade on April’s agenda.
6. Discussion and possible action on driveway permits - none
7. Reports
	1. Fire and Ambulance Report

New Auburn fire department is meeting next month. Chetek is working on hiring a new crew chief.

* 1. Board member reports:

Supervisor Nyhagen – none

Supervisor North – Zech Gotham sent an email to all the board member to send to the DOT and he is still waiting until all members respond. Mary Nietzel asked about going back to a 3-member board and would like that in April’ s agenda. Kevin Fulton called about a frozen culvert. Figman called about zoning questions. Supervisor North has been working on creating the Resolutions. Supervisor North has looked over the new WI Towns Association booklet and has marked the items pertinent if any of the other board members are interested in looking it over. Supervisor North has talked to Patrolman Whittman about spraying. He would like to order new flags for the Township. He has also looked at the County’s minutes regarding the NIS reclamation.

Supervisor Plummer – has concerns about spraying and has talked to Patrolman Whittman about his concerns.

Supervisor Hanson – none

Chairman Trowbridge – would like to put discussion and possible action about purchasing a transfer pump on April’s agenda.

15c. Fischer’s state they are still 5 years out from building and would like an extension on their Special Exemption. Supervisor North makes a motion to grant the extension. Chairman Trowbridge seconds the motion.

Roll call vote:

North – yes, Nyhagen – yes, Hanson – yes, Plummer – yes, Trowbridge – yes

Motion carried.

1. Old Business
	1. Discussion and possible action on broom attachment: Supervisor Hanson says Monroe estimated cost is $13,800 but does not include hoses. Quick Attach is $7400-$8000 without mount or hoses. No action taken.
	2. Discussion on road projects for 2021 – Chairman Trowbridge thinks we need to get 30th street blacktopped and get 29th shouldered from 3 ½ to SS. After further discussion, roads are tabled until April’s meeting.
	3. Discussion and possible action regarding complaint of junk on 2951 - 2953 5 1/2 AVE NEW AUBURN 54757 -Clerk/Treasurer Cody sent letters to all parties but has not received a response. She will contact Sherriff’s department to serve the letters to the renters on the property.
2. New Business
	1. Discussion and possible action on Smart Sands Royalty Payment - Town lawyer was contacted regarding Smart Sands royalty payment, and he sent a response regarding the issue. Chairman Trowbridge instructed Clerk/Treasurer Cody to send a letter to the sand companies about the annual meeting.
	2. Discussion and possible action on Spring ditch spraying -Patrolman Whittman is waiting to hear back from 4 Control about how many miles $5000 of spraying will cover then will put together a list of roads for them to complete.
	3. Covered earlier
	4. Discussion and possible action on new wheels and tires for Peterbilt -Supervisor North motions to purchase two front tires and two steel wheels not to exceed $1300 for the Peterbilt. Supervisor Plummer seconds the motion.

Roll call vote:

North – yes, Nyhagen – yes, Hanson – yes, Plummer – yes, Trowbridge – yes

Motion carried.

* 1. 2020 Budget Amendment Resolution - Supervisor makes a motion to approve Resolution 2021 – 1 2020 Budget Amendment. Chairman Trowbridge seconds the motion.

Roll call vote:

North – yes, Nyhagen – yes, Hanson – yes, Plummer – yes, Trowbridge – yes

Motion carried.

* 1. Discussion and possible action on 29th Street letter – Supervisor Plummer had yet to respond to Zech’s email but agrees with the letter. Chairman Trowbridge will make sure the letter is sent to the DOT.
	2. Annual meeting set for April 20th 6:00 pm
	3. Open Book is May 11th and will be held via telephone from 1pm-3pm and May 18th for the board of review from 5pm-7pm. Supervisor Nyhagen will get BOR certified.
1. Other Administrative Matters
	1. Next Meeting Agenda Items – Leave 14b, 14c, 15a, 15b, add discussion and possible action on maintenance on the Peterbilt, update on locked mailbox, discussion and possible action 3-member board, update on audit, discussion and possible action to purchase a transfer pump, discussion and possible action Resolution 2021 – 2, and add a clerk/treasurer report every month.
	2. Motion by Supervisor North to authorize payment of bills. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
2. Chairman Trowbridge motions to adjourn at 8:13 pm. Supervisor Hanson seconds the motion. Motion carried, unanimous yes vote.