Town of Dovre Meeting Minutes for Regular Meeting

Tuesday September 14, 2021

The Dovre Town Board met at 6:00 p.m. on Tuesday August 14, 2021, at the Dovre Town Hall located at 304 25 ½ Street for a Town Board Meeting. Names of people present at the meeting are on file with the Clerk/Treasurer.

1. Chairman Trowbridge called the meeting to order at 6:00 p.m.
2. Supervisors: Cody Nyhagen – present, Dan North – present, James Plummer – present, Mitch Hanson – present, and Chairman Dean Trowbridge – present. Also Present - Clerk/Treasurer – Louise Cody and Patrolman Taylor Whitman.
3. Pledge of Allegiance
4. Motion by Supervisor North to approve the agenda. Second by Supervisor Hanson. Motion carried, unanimous yes vote.
5. Public Input: none
6. Building Inspector Report: Caleb Trowbridge 209 26 ¾ St. Addition Underground in, slab poured

Joe Stevens 2632 1st Ave Dwelling underground in, slab poured, rough ins complete

Jeremiah Shipley 2nd Ave Dwelling underground in

Henry Mast 210 30th St. Garage

1. Motion by Chairman Trowbridge to approve the August 10, 2021, regular board meeting minutes. Second by Supervisor Hanson. Motion carried, unanimous yes vote.
2. Motion by Supervisor North to accept the Financial Report. Second by Supervisor Plummer. Motion carried, unanimous yes vote.
3. Motion by Chairman Trowbridge to accept the Treasurer’s Report. Second by Supervisor Nyhagen. Motion carried, unanimous yes vote.
4. Set Date for Next Meeting: Tuesday, October 12, 2021, Regular Meeting at 6:00
5. Town Patrolperson Report: Patrolman Whitman states that 25 ½ is graveled. 5th Ave, 30th Ave, and 26 ¼ were blacktopped but Barron County will have to look at 5th Ave which has some cracking. Patrolman Whitman took the WISLR class. She got a battery for the grader. She informed the board that the Peterbilt got new front tires. There is an illegal mailbox that needs to get moved at 256 24 ¾ so she asked if Clerk Cody could send a letter. The sweeper is fully operational.
6. Dick Wright driveway permit approved. Supervisor North would like to add driveway permit/application to the next agenda.
7. Reports
   1. New Auburn Fire Dept has a budget meeting in October. Chetek Fire and Chetek Ambulance will meet in October.
   2. Board member reports:

Supervisor Nyhagen worked with Supervisor North on the budget.

Supervisor North talked to the New Auburn post office about agendas being taken down. Cheryl Moen did not return his call regarding ARPA funds. Polk County is having a meeting about ARPA, but Supervisor is unable to attend. Supervisor North did not attend the in-person WTA workshop but will attend virtually. Supervisor North states he would like the Board to decide on the 2022 Road Projects.

Supervisor Plummer would like to see speed limit boxes placed on both sides of 6th Avenue.

Supervisor Hanson - nothing

Chairman Trowbridge – nothing

* 1. Clerk/Treasurer Report: nothing

1. Old Business
   1. Patrolman Whitman presented quotes for trucks with plows.
   2. Clerk Cody still hasn’t received the final audit.
   3. Discussion and possible action American Rescue Plan Act for Towns: The state is working on a report for Townships to complete but nothing has been released.
   4. Discussion and possible action on Chetek Fire and Chetek Ambulance: Chetek ambulance is requesting 5% of the ARPA funds. Supervisor North states that he is not sure this qualifies as an allowable use of funds. He would like a copy of their budget.
   5. Clerk/Treasurer Cody sent the letter that Supervisor Nyhagen drafted regarding the right of way fence issue.
   6. The ATV/UTV club brought copies of other township ordinances. Chairman Trowbridge asked the Barron County officer that was present about agriculture ATV use because he has had issues in the past. The board needs to get prices for signage.
2. New Business
   1. Supervisor North contacted Bowmar. He also passed the information onto the town lawyer. The town hasn’t received anything from the state regarding Smart Sands 2021 re-evaluation request.
   2. The Liephart/Bauer lot line change is covered under shoreline zoning. The Liephart lot was nonconforming, and this lot line change will result in the lot being compliant with the shoreline zoning. Chairman Trowbridge motions to approve the land division. Supervisor Plummer seconds the motion. Motion carried, unanimous yes vote.
   3. Chairman Trowbridge wanted the board to be aware that a landowner is allowing family to camp on the landowner’s property. There aren’t any violations taking place.
   4. Supervisor North states that we need to have 2022 road projects planned for TRIP funds because money isn’t received until the projects are completed. Supervisor North suggests the town uses the funds on gravel roads. Supervisor North will find out from the County if funds can be split up between projects.
   5. Supervisor North met with a representative from Smart Sands, and they have agreed the haul route will have shouldering, crack fill, flex seal, and striping completed.
   6. 6th Ave and 5 ¾ will need a rebuild with 4 culverts to be done this year and pulverizing which will cost approximately $130,000. 25 ½ Street needs to be shouldered and blacktopped which will cost approximately $110,000.
   7. Fall clean up days will be October 16. Chairman Trowbridge will work Saturday 8-3.
   8. The 2022 Budget Workshop is scheduled for October 27 at 6:00.
   9. The Peterbilt rear tires cost $560 per tire and wheels are roughly $300 for a total of $2,650. Supervisor North suggests using emergency vehicle funds to cover costs. Supervisor Hanson motions to replace the 4 driver tires and wheels with mounting not to exceed $2,650. Supervisor Nyhagen seconds the motion. Roll call vote:

North – yes, Nyhagen – yes, Hanson – yes, Plummer – yes, Trowbridge – yes Motion carried, unanimous yes vote

* 1. WISLR road rating is due December 15th. Patrolman Whitman will input the ratings.

1. Other Administrative Matters
   1. Next Meeting Agenda Items: 14a, 14b, 14c, 14d, 14e, 14f, 15a, 15d, 15j and add Discussion and possible action on Driveway application/ordinance
   2. Motion by Chairman Trowbridge to authorize payment of bills. Second by Supervisor Hanson. Motion carried, unanimous yes vote.
2. Motion by Chairman Trowbridge to adjourn at 7:40 pm. Second by Supervisor Hanson. Motion carried, unanimous yes vote.